



**GARRETT COUNTY DEPARTMENT OF PLANNING AND LAND MANAGEMENT**  
**OFFICE OF LICENSING AND ENFORCEMENT**  
**203 S. FOURTH STREET, ROOM 208**  
**OAKLAND, MARYLAND 21550**  
**301-334-1920**

Deborah Carpenter  
Assistant Director

Mark Weber  
Inspector

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Dear Deep Creek Lake property owner,

To begin the process for having your existing or proposed dwelling become a Transient Vacation Rental Unit (TVRU), follow the steps listed on the enclosed *TVRU Licensing Procedure* form. Once you begin this process, your unit should be licensed and ready to rent in a short amount of time. All checks should be made payable to the *Garrett County Commissioners*.

For your convenience, a copy of the TVRU Ordinance can be found under the Planning and Land Management section on our website at [www.garrettcounty.org](http://www.garrettcounty.org).

Please direct any questions you may have to the appropriate departments listed on the form.

Sincerely,

A handwritten signature in cursive script that reads "Mark A. Weber".

Mark A. Weber  
*Licensing and Enforcement Inspector*



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## Transient Vacation Rental Unit (TVRU) Licensing Procedures

**STEP 1:** Fill out the enclosed *ZONING PERMIT GUIDELINE* form and submit it with the \$50.00 Zoning permit fee.

**NOTE:** A Zoning Permit is required when:

- the use of an existing building/unit is to be changed from a dwelling unit to a TVRU; or
- establishing the use of a *proposed* dwelling unit to become a TVRU.

**\$50.00**

**Zoning Permit Fee**

*Questions regarding ZONING PERMITS (including whether or not such permits are required) and FEES should be directed to the Planning, Zoning and Licensing Division at 301-334-1920.*

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**STEP 2:** **TVRU LICENSING.** Once your property is approved by the Zoning Department (STEP 1 above), an inspection of your rental unit will be scheduled through your rental agent.

**NOTE:** Licensing is required for *all* approved transient rentals and all transient rentals must be licensed prior to renting.

**\$50.00**

**TVRU License Registration Fee** (Initial one-time charge)

**\$200.00**

**TVRU License Fee\***

*Questions regarding the TVRU INSPECTIONS, REGISTRATION and LICENSE FEES should be directed to the Licensing and Enforcement Office at 301-334-1920.*

**\$150.00**

**Garrett County Health Department Fee\***

*Questions regarding the HEALTH DEPARTMENT FEES and REQUIREMENTS (for Hot Tubs, Indoor Pools, Water Sampling, and Septic Systems) should be directed to the Garrett County Health Department at 301-334-7760.*

\* **Biennial** – once every two years. **NOTE:** These fees *may be* prorated based on *when* the TVRU becomes registered in the biennial licensing cycle. The Licensing and Enforcement Office will determine if the fee will be prorated and notify your rental agent.