

GARRETT COUNTY DEPARTMENT OF PLANNING & LAND MANAGEMENT

203 S. Fourth St. – Room 208

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TVRU ZONING PERMIT GUIDELINE

This form is intended to aid in processing a zoning permit to change the use of an existing dwelling unit to a Transient Vacation Rental Unit (TVRU) or to establish the use of new construction as a TVRU. This document is not intended to take the place of the provisions of the Deep Creek Watershed Zoning Ordinance. Please contact the office with any questions.

Date: _____ Zoning Permit (*staff will fill out*) _____ Zoning District _____

Applicant Name _____

Applicant Phone _____ Applicant email _____

Applicant Mailing Address _____

TVRU Address _____ Subdivision _____

Tax Map _____ Parcel _____ Grid _____ Lot _____ Tax account # _____

Number of Bedrooms _____ (Maximum of 8 bedrooms. A Special Exception from the Board of Zoning Appeals is required for 6-8 bedrooms in the LR1 & 2, RR & AR districts. State Fire Marshal review & an additional written evaluation will also be required as per section 157.079 G. of the Ordinance)

Number of Bathrooms _____ Hot Tub? _____

Maximum Occupancy = _____ persons (2 persons per bedroom plus 4 additional persons)

\$50.00 Fee (payable to Garrett County Commissioners): Date Paid _____ Check No. _____

Rental Agency _____

Please read and affirm the following:

- a. I agree to provide 1 off street parking space (9' x 18') for each bedroom. For duplex, townhouse or multi-family developments that offer shared parking spaces within parking lots with at least 20 spaces, the minimum parking requirement is 1 off-street parking space for each 1.5 bedroom.
Please provide a drawing or plat showing each parking space.

- b. I agree to provide a bear proof trash container with adequate volume to accommodate the occupancy. The trash container is located _____
Please indicate location of trash container on the parking plan

- c. I agree to provide weekly collection and removal of trash. Trash removal will be provided by: _____
- d. I agree to provide a plan for controlling audible disturbance and trespassing. The plan will inform renters that standard quiet hours are considered to be 11:00 pm to 8:00 am. A site plan of the property will be prominently displayed in the rental “welcome book” or other location to help prevent trespassing on nearby property.
- e. I understand that all living facilities must be incorporated into the principle structure and no living quarters (other than a game or recreation room) may be installed in accessory buildings.
- f. I understand that zoning approval is subject to Health Department and Public Utilities approvals.
- g. I understand that after a zoning permit is approved, all TVRU’s must still be registered and licensed and must comply with the provisions of the Transient Vacation Rental Unit Ordinance. Additional fees are required for licensing and registration.
- h. I understand that the TVRU Ordinance requires that all TVRUs shall be equipped with a proper egress for each bedroom.

Signature of Applicant (Landowner or Contract Vendee)

Date