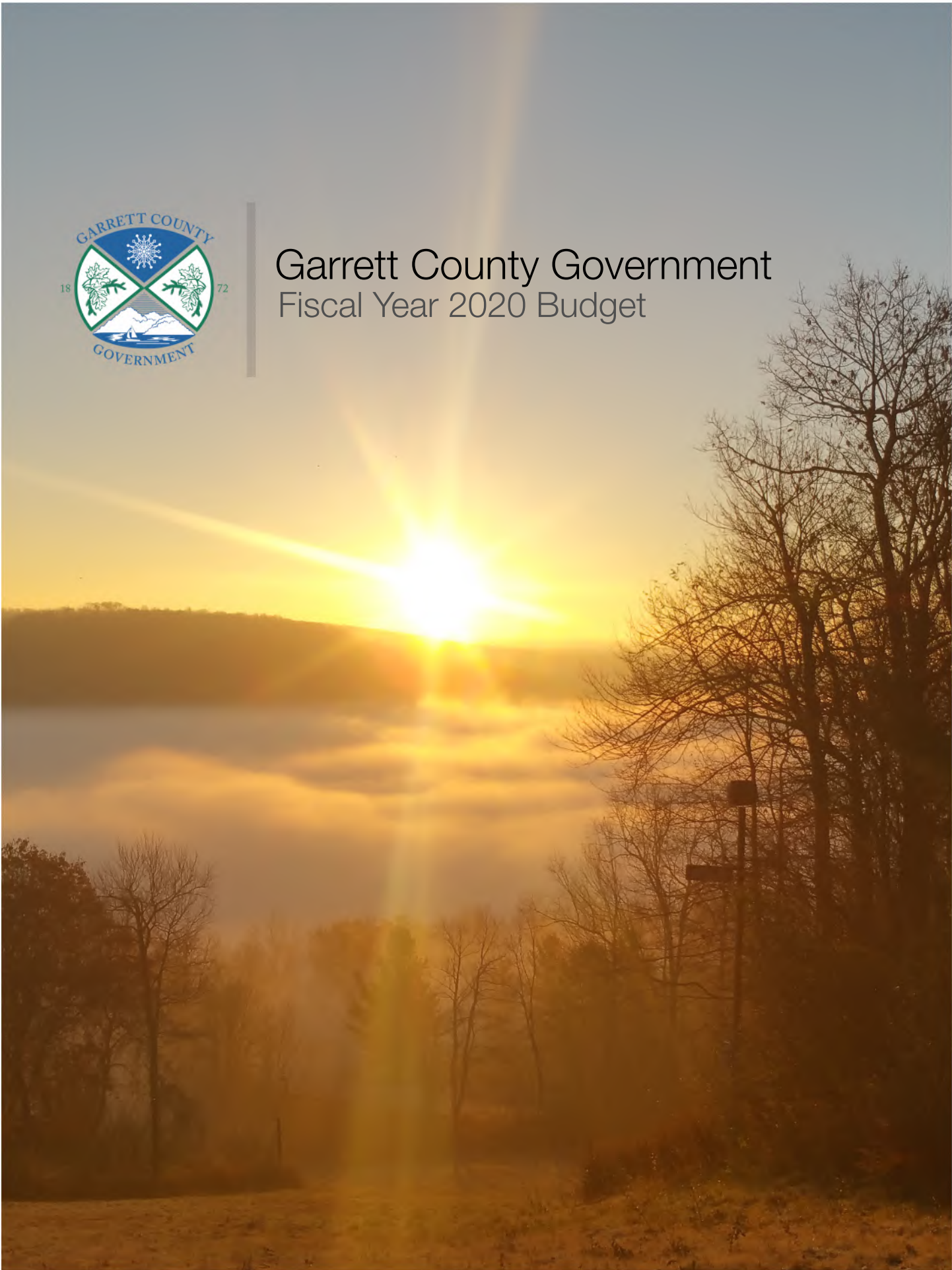




# Garrett County Government

## Fiscal Year 2020 Budget





Paul C. Edwards  
Chairman

S. Larry Tichnell  
Commissioner

James C. Hinebaugh, Jr.  
Commissioner

The mission of Garrett County Government is to provide our citizens the highest quality service in a timely, efficient, and courteous manner. This delivery of services will be provided through the proficient competence of our employees and in partnership with our citizens. To totally achieve this goal, this Government must be operated in an open and accessible atmosphere, be based on comprehensive and strategic long-term and short-term planning, and have an appropriate managerial organization of fiscal responsibility.

#### Budget Message

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# THE BOARD OF GARRETT COUNTY COMMISSIONERS

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www.garrettcounty.org countycommissioners@garrettcounty.org

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301-895-3188

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## Board of Commissioners

Paul C. Edwards  
James C. Hinebaugh, Jr.  
S. Larry Tichnell

## County Administrator

Kevin G. Null

## County Attorney

Gorman E. Getty III

To the citizens of Garrett County:

This budget has been one of the most difficult and challenging budgets we have faced during our tenure. As we began the fiscal year 2020 budget process, the Board was optimistic that revenues would increase slightly and we might be able to defer any possible tax increases for another year. Our initial projections indicated an increase in new revenue of approximately \$757,000; however, with the announcement of Verso's Luke Paper Mill closing by the end of June 2019, we readjusted our income tax figure downward until more data becomes available to calculate the potential economic impact this may have on Garrett County. With that, our initial new revenue was only \$307,000 for a .39% increase. Factoring in and comparing reserves used in fiscal year 2019 to that of fiscal year 2020, the County was showing a loss of revenue of \$1.8 million.

Fiscal year 2020 requests exceeded our initial revenue projections by over \$12 million. Operations indicated increases of just under \$3 million while increased capital requests made up the remaining \$7.4. State mandates equated to over \$1.7 million of the increased budget amounts. Taking the increase of State mandates alone and comparing those to our initial new revenue projections, it became increasingly evident that additional revenues would be required not only to balance the budget, but also address the structural deficit that the County was facing.

The Department of Financial Services met with the Board of County Commissioners to determine what revenue would be necessary for the next four to five years to maintain the same quality level of service of government. The goal was to increase revenue by \$4.1 million and an analysis of four options to include the pros and cons of each were presented to us.

**Option 1:** Increase property tax by \$0.082 from \$0.99 to \$1.072  
Estimated impact to owner-occupied households = \$122/year

**Option 2:** Increase property tax by \$0.056 from \$0.99 to \$1.046 and income tax from 2.65% to 2.95%  
Estimated impact to owner-occupied households = \$288/year

**Option 3:** Increase property tax by \$0.04 from \$0.99 to \$1.03, income tax from 2.65% to 2.95%, and accommodation tax from 6% to 8%.  
Estimated impact to owner – occupied households = \$204/year

**Option 4:** Increase property tax by \$0.66 from \$0.99 to \$1.056 and accommodations tax from 6% to 8%  
Estimated impact to owner – occupied households = \$98/year

After soliciting public comments and conducting a public hearing, the Board voted to increase the real property tax by \$0.6610, from \$0.9899 to \$1.0560 per hundred dollars of assessed value and to increase the accommodations tax rate from 6% to 8% (Option 4).

The County's primary source of income is property taxes. Real property tax is estimated at \$46,114,355 (55% of total revenue) while personal property & public utilities tax is estimated at \$6,350,835 (8% of total revenue) making up just over 63% of the total FY 2020 revenue budget. Increasing the real property tax rate to \$1.0560 and



the public utilities/personal property tax rate to \$2.64 will generate an additional net revenue of just over \$3.5 million.

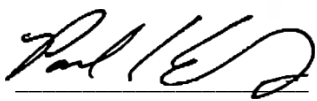
Additional revenue was needed in order to balance the fiscal year 2020 operating (\$78,528,454) and capital (\$4,707,249) budget totaling \$83,233,703. This represents an overall increase of 3.64% compared to FY 2019 or a 2.37% increase without reserves. We will use \$800,000 of economic development capital reserves to fund two economic development capital projects; the McHenry Business Park shell building and the Keyser's Ridge waste water project.

As mentioned earlier, this budget includes an additional \$1.7 million of mandated operating expenses. Operating expense increases of \$735,965 includes maintenance of effort for the public school system of \$284,957, three school resource officers of \$224,815, State Board of Elections salary and required election expenses of \$49,932, Health Department salary adjustments of \$46,370, and other mandated expenses such as the Maryland minimum wage bill that was passed to increase wages to \$11 per hour effective on January 1, 2020. Mandated capital expenditures equate to \$923,150 and include \$100,000 for public safety radio upgrades and a new 911 console for compatibility to the NextGen 911 radio statewide initiative.

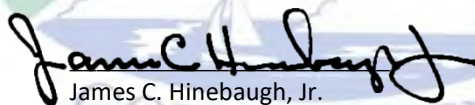
While Public Works (Roads and Engineering Divisions) make up the second largest function of government at 20% of the budget, Public Safety comes in a close third at just over 15%. General Government only totals just under 8% of the budget.

We would like to thank you for your comments and patience with us during this budget process as we were making some difficult decisions. These decisions are not always popular nor easy, but they must be made in order to provide the same level of quality service that taxpayers want and deserve. This Board is still committed to our overarching goal of exercising sound fiscal management. Now more than ever will we continue to closely monitor and manage County resources, reduce expenses where possible, improve efficiency, make sound capital investments, encourage innovation, and reward outstanding performance. We will do this with the help of our team of dedicated and proficient employees.

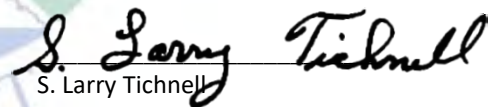
**Board of Garrett County Commissioners**



Paul C. Edwards, Chairman



James C. Hinebaugh, Jr.

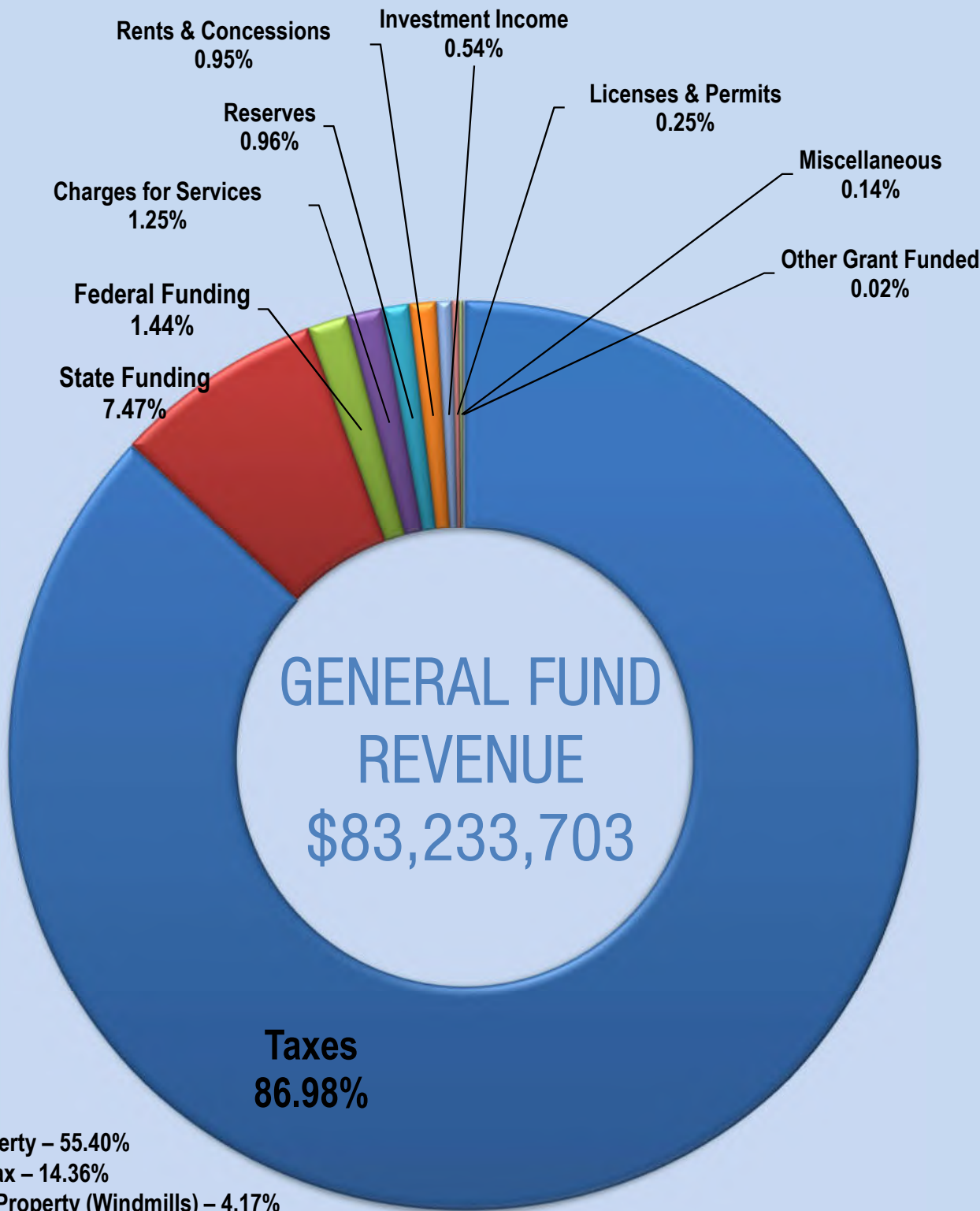


S. Larry Tichnell



# Revenue

## Fiscal Year 2020 Budget



- Real Property – 55.40%
- Income Tax – 14.36%
- Personal Property (Windmills) – 4.17%
- Hotel/Motel Tax – 3.84%
- Public Utilities Tax – 3.46%
- Recordation Tax – 2.04%
- Transfer Tax – 2.04%
- Admission & Amusement Tax – 1.08%
- Other – 0.59%



# GENERAL FUND REVENUE

	FY 2019 Original	FY 2020 Approved	\$ Change	% Change	% of Total Budget
<b>Taxes</b>					
Real Property	42,707,380	46,114,355	3,406,975	7.98%	55.40%
Personal Property (Windmills)	3,395,357	3,471,968	76,611	2.26%	4.17%
Public Utilities	2,849,016	2,878,867	29,851	1.05%	3.46%
Income Tax	11,950,000	11,950,000	0	0.00%	14.36%
Other	7,196,150	7,984,135	787,985	10.95%	9.59%
<b>Licenses &amp; Permits</b>	191,000	205,500	14,500	7.59%	0.25%
<b>Federal Grants</b>	1,469,068	1,196,814	(272,254)	-18.53%	1.44%
<b>State Grants</b>	6,032,419	6,213,797	181,378	3.01%	7.47%
<b>Other Grants</b>	16,575	17,950	1,375	8.30%	0.02%
<b>Charges for Services</b>	1,078,600	1,039,946	(38,654)	-3.58%	1.25%
<b>Investment Income</b>	290,000	450,000	160,000	55.17%	0.54%
<b>Rents &amp; Concessions</b>	856,873	794,198	(62,675)	-7.31%	0.95%
<b>Miscellaneous</b>	12,300	13,200	900	7.32%	0.02%
	78,157,588	82,433,703	4,276,115	5.47%	99.04%
<b>Reserves</b>	2,150,000	800,000	(1,350,000)	-62.79%	0.96%
<b>Total General Fund Revenue</b>	80,307,588	83,233,703	2,926,115	3.64%	100.00%





## GENERAL FUND REVENUE

	FY 2018 Actual	FY 2019 Approved Budget	FY 2020 Projected Budget	FY 2020 Approved Budget
<b>TAXES</b>				
Local Real Property				
Real Estate Tax	42,177,426	42,210,749	42,671,284	45,619,498
Tax Penalty & Interest	502,709	500,000	500,000	500,000
Enterprise Zone Tax Refund	64,729	41,631	39,857	39,857
County Supplemental Homeowners Tax Credit	-40,009	-45,000	-45,000	-45,000
Discounts	-71,867	0	0	0
Total	42,632,988	42,707,380	43,166,141	46,114,355
Personal Property & Public Utilities				
Personal Property	6,357,698	3,395,357	3,257,100	3,471,968
Public Utilities/Railroad	2,804,791	2,849,016	2,696,666	2,878,867
Total	9,162,489	6,244,373	5,953,766	6,350,835
Income Tax				
Income Tax	12,490,262	11,950,000	11,950,000	11,950,000
Total	12,490,262	11,950,000	11,950,000	11,950,000
Other Local Taxes				
Coal Severance Tax	61,679	55,000	55,000	55,000
Natural Gas	705	750	675	675
Admission & Amusement Tax	923,162	875,000	900,000	900,000
Recording	2,150,807	1,750,000	1,750,000	1,750,000
Agricultural Transfer Tax	22,328	10,000	3,500	3,500
Local Transfer Tax	2,218,699	1,750,000	1,750,000	1,750,000
Franchise Tax	365	400	400	400
911 Fees	186,541	185,000	185,000	185,000
Trailer Court	38,926	37,000	36,000	36,000
Coal Tonnage Tax	84,202	70,000	54,560	54,560
Hotel Rental Tax	2,782,144	2,400,000	2,600,000	3,200,000
Tax Sale Revenue	50,442	63,000	49,000	49,000
Total	8,519,999	7,196,150	7,384,135	7,984,135
<b>TOTAL TAXES</b>	<b>72,805,739</b>	<b>68,097,903</b>	<b>68,454,042</b>	<b>72,399,325</b>
<b>LICENSES &amp; PERMITS</b>				
Traders	69,162	69,000	69,000	69,000
Marriage License Fee	1,850	1,800	1,800	1,800
ATV Permits	15,325	14,000	14,000	14,000
Transient Vacation Rental Units (TVRU) License Fee	100,505	87,000	101,500	101,500





	FY 2018 Actual	FY 2019 Approved Budget	FY 2020 Projected Budget	FY 2020 Approved Budget
Entrance Permits	2,489	1,200	1,200	1,200
Stormwater Fees	10,002	9,000	9,000	9,000
Plumbing Permits	1,590	1,200	1,200	1,200
Electrical Permits	2,610	2,200	2,200	2,200
Dog/Cat Tags	5,583	5,600	5,600	5,600
Total	209,116	191,000	205,500	205,500
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>209,116</b>	<b>191,000</b>	<b>205,500</b>	<b>205,500</b>

**INTERGOVERNMENTAL**

Grants From Federal Government

Bankhead - Jones Act	491	1,000	1,000	1,000
Federal Emergency Management Association (FEMA)	0	42,000	0	0
Domestic Violence Grant	35,403	35,000	35,000	35,000
Emergency Management Performance Grant (EMPG)	70,768	70,768	70,694	70,694
Hazardous Materials Emergency Preparedness (HMEP)	2,000	0	0	0
Hazard Mitigation Plan Update	21,000	0	0	0
Bullet Proof Vest Grant	2,340	1,875	1,875	1,875
Sheriff's Dept - DSS/DHR Child Support	12,635	12,740	13,999	13,999
Crossmatch Grant	19,714	0	0	0
Master's Program	10,581	16,159	16,500	16,500
Homeland Security	244,083	80,281	280,350	280,350
MIEMSS Grant (EMS)	21,044	0	0	0
CAC - Mass Transit	1,522,458	600,145	773,396	773,396
CAC - Emergency Solutions Grant	80,284	105,100	0	0
CAC - Emergency & Transitional Housing Services	10,143	0	0	0
ARC - Econ Development	272,815	500,000	0	0
National Recreational Trails	72,723	0	0	0
Payment In Lieu of Taxes (Federal Owned Land)	5,943	4,000	4,000	4,000
Total	2,404,426	1,469,068	1,196,814	1,196,814

Grants From State Government

Disparity Grant	2,537,671	2,537,671	2,537,671	2,537,671
Forestry & Parks	666,217	1,491,000	1,489,464	1,489,464
Program Open Space	125,315	0	0	0
Fire/Rescue/Ambulance Reserve	307,669	300,000	300,000	300,000
Jury Reimbursement	8,895	9,000	9,000	9,000
Master's Program Coop Reimbursement	1,691	1,800	2,000	2,000



GENERAL FUND REVENUE

	FY 2018 Actual	FY 2019 Approved Budget	FY 2020 Projected Budget	FY 2020 Approved Budget
Circuit Court - Family Services	129,485	148,498	167,798	123,586
Courthouse Security Grant	78,548	0	54,072	54,072
Rural Legacy Program	12,200	0	0	0
Police Protection Grant	208,253	204,446	204,446	204,446
School Bus Violation Grant	20,271	18,000	18,000	18,000
Sheriff's Department Sex Offender Compliance (SOCEM)	8,380	8,500	7,034	7,034
Sexual Offenders Registration	11,400	11,000	11,000	11,000
Emergency Numbers Systems Board	3,530	2,900	2,700	2,700
EMS Naloxone Grant	526	0	0	0
MIEMSS Grant (EMS)	0	17,783	18,024	18,024
Highway User Tax	526,979	1,109,940	1,160,305	1,160,305
State Highway Administration Transportation Grant	246,388	0	0	0
MEA Smart Energy Communities	0	33,099	0	0
CAC - Mass Transit	277,301	75,019	191,473	191,473
CAC - Service Linked Housing	30,792	0	0	0
CAC - Homeless Prevention Program	3,763	3,763	3,763	3,763
CAC - Rental Allowance Program	40,000	40,000	0	0
CAC - Emergency Shelter Grant	123,431	0	0	0
MD Department of Aging Senior Center Operating Grant	35,184	20,000	21,259	21,259
Mountain Maryland Heritage Grant	80,000	0	0	0
Homeless Women - Crisis Shelter Program	20,000	0	0	0
Governor's Office Rural Broadband Grant (DHCD)	0	0	60,000	60,000
Department of Natural Resources	19,716	0	0	0
Department of Natural Resources - Dredging Grant	65,718	0	0	0
<b>Total</b>	<b>5,589,324</b>	<b>6,032,419</b>	<b>6,258,009</b>	<b>6,213,797</b>
<b>Grants From Other Agencies</b>				
Garrett County Trails	49,341	0	0	0
Health Department Budget Settlement	150,959	0	0	0
LGIT Safety Grant	5,182	0	0	0
Drug Free Communities	5,964	6,000	6,000	6,000
DSS Visitation	733	0	0	0
DSS Emergency Sheltering	26,104	0	0	0
Special Police Services	23,090	10,575	11,950	11,950
<b>Total</b>	<b>261,372</b>	<b>16,575</b>	<b>17,950</b>	<b>17,950</b>
<b>TOTAL INTERGOVERNMENTAL</b>	<b>8,255,122</b>	<b>7,518,062</b>	<b>7,472,773</b>	<b>7,428,561</b>



## GENERAL FUND REVENUE

	FY 2018 Actual	FY 2019 Approved Budget	FY 2020 Projected Budget	FY 2020 Approved Budget
<b>FINES &amp; FORFEITURES</b>				
Animal Control Citations	100	300	200	200
All Other Fines	5,678	3,000	3,000	3,000
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>5,778</b>	<b>3,300</b>	<b>3,200</b>	<b>3,200</b>
<b>CHARGES FOR SERVICES</b>				
County Service Charge - Semi-Annual Bills	4,736	0	0	0
Maintenance Agreement - Community Action	12,000	12,000	12,000	12,000
Marriage Ceremony Fees	710	800	700	700
General Charge for Services	9,789	3,000	3,500	3,500
Circuit Court Trust Fees	608	3,000	1,000	1,000
Tax Office Convenience Fee	31,730	25,000	27,000	27,000
Zoning & Subdivision Fees	15,925	12,000	12,000	12,000
Sale of Maps & Publications	1,406	1,500	1,000	1,000
Building Codes Inspections	51,034	42,000	50,000	45,000
Adult Community Service Participant Fee	2,975	4,500	4,000	4,000
Sheriff's Fees	5,584	4,500	4,500	4,500
Sheriff's Paper Service Fees	11,025	11,000	11,000	11,000
Fingerprinting Fees	34,579	35,000	35,000	33,000
Inmate SSI Program	600	1,000	800	800
State DOC - Temporary Housing State Inmates	17,370	25,000	25,000	20,000
Jail - Work Release	22,901	30,000	30,000	22,000
Animal Control Boarding & Adoption	2,460	3,300	2,000	2,000
Road's Department Miscellaneous Income	10,411	10,000	10,000	10,000
Roads Fuel Sales	251,902	335,000	250,000	340,446
Emergency Medical Services Cost Share	164,091	150,000	150,000	150,000
Emergency Medical Service Patient Billing	229,518	220,000	200,000	200,000
Enterprise Funds Indirect Fees	186,013	150,000	140,000	140,000
<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,067,366</b>	<b>1,078,600</b>	<b>969,500</b>	<b>1,039,946</b>
<b>INVESTMENT INCOME</b>				
Interest	251,023	290,000	450,000	450,000
<b>TOTAL INVESTMENT INCOME</b>	<b>251,023</b>	<b>290,000</b>	<b>450,000</b>	<b>450,000</b>



## GENERAL FUND REVENUE

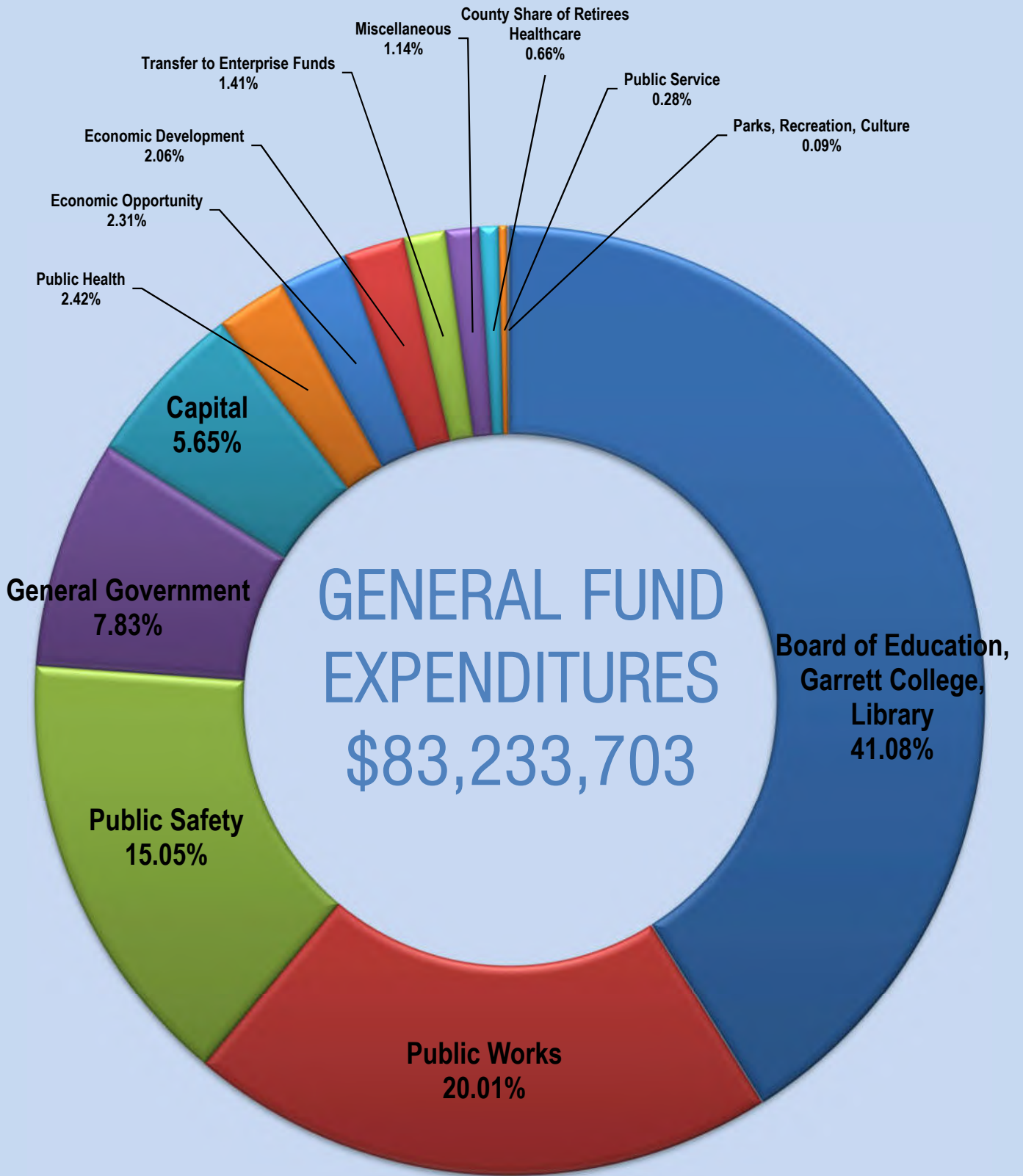
	FY 2018 Actual	FY 2019 Approved Budget	FY 2020 Projected Budget	FY 2020 Approved Budget
<b>CONTRIBUTIONS</b>				
Animal Control Donations	6,340	3,000	3,000	3,000
<b>TOTAL CONTRIBUTIONS</b>	<b>6,340</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>RENTS &amp; CONCESSIONS</b>				
Rent Income	402,708	398,211	337,909	335,536
Health Department Facility Fee	458,662	458,662	458,662	458,662
<b>TOTAL RENTS &amp; CONCESSIONS</b>	<b>861,370</b>	<b>856,873</b>	<b>796,571</b>	<b>794,198</b>
<b>MISCELLANEOUS</b>				
Miscellaneous	8,816	6,000	7,000	7,000
<b>MISCELLANEOUS</b>	<b>8,816</b>	<b>6,000</b>	<b>7,000</b>	<b>7,000</b>
<b>OTHER FINANCING SOURCES</b>				
Transfer from Assigned Fund Balance	0	2,150,000	0	800,000
Transfer from Other Funds	113,571	112,850	102,973	102,973
Disposal of Assets & Public Auction Proceeds	47,678	0	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>161,249</b>	<b>2,262,850</b>	<b>102,973</b>	<b>902,973</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>83,631,918</b>	<b>80,307,588</b>	<b>78,464,559</b>	<b>83,233,703</b>





# Expenditures

## Fiscal Year 2020 Budget



# GENERAL FUND EXPENDITURES

	FY 2019 Original	FY 2020 Approved	\$ Change	% Change	% of Total Budget
<b>General Government</b>	6,356,711	6,517,690	160,979	2.53%	7.83%
<b>Public Safety</b>	12,124,326	12,523,198	398,872	3.29%	15.05%
<b>Public Works</b>	15,989,935	16,656,246	666,311	4.17%	20.01%
<b>Community Health</b>	1,967,000	2,013,370	46,370	2.36%	2.42%
<b>Education</b>					
Garrett County Board of Education	27,449,974	27,734,931	284,957	1.04%	33.32%
Garrett College	4,784,000	4,834,000	50,000	1.05%	5.81%
Ruth Enlow Library	1,065,000	1,076,000	11,000	1.03%	1.29%
Scholarship Program	550,000	550,000	0	0.00%	0.66%
	33,848,974	34,194,931	345,957	1.02%	41.08%
<b>Parks, Recreation, Culture</b>	75,500	75,500	0	0.00%	0.09%
<b>Public Service</b>	227,299	233,823	6,524	2.87%	0.28%
<b>Economic Development</b>	1,584,132	1,715,108	130,977	8.27%	2.06%
<b>Economic Opportunity</b>	1,717,159	1,926,301	209,142	12.18%	2.31%
<b>Miscellaneous</b>	2,819,012	2,672,287	(146,725)	-5.20%	3.21%
	76,710,047	78,528,454	1,818,407	2.37%	94.35%
<b>Capital</b>	3,597,541	4,705,249	1,107,708	30.79%	5.65%
<b>Total General Fund Expenditures</b>	80,307,588	83,233,703	2,926,115	3.64%	100.00%





## GENERAL FUND EXPENDITURES

	FY 2018 Actual	FY 2019 Approved Budget	FY 2020 Requested Budget	FY 2020 Approved Budget
<b>GENERAL GOVERNMENT</b>				
<b>Executive - County Commissioners Office</b>				
Salaries & Benefits	346,204	355,372	394,652	394,652
Operating Expense	66,900	66,597	71,684	62,684
	<u>413,104</u>	<u>421,969</u>	<u>466,336</u>	<u>457,336</u>
<b>Finance</b>				
Salaries & Benefits	409,353	440,910	524,680	524,680
Operating Expense	86,709	108,345	108,541	103,741
Capital Outlay	58,277	0	50,000	0
	<u>554,339</u>	<u>549,255</u>	<u>683,221</u>	<u>628,421</u>
<b>Tax Collections</b>				
Salaries & Benefits	188,022	193,174	190,044	190,044
Operating Expense	93,179	120,964	113,212	113,212
	<u>281,201</u>	<u>314,138</u>	<u>303,256</u>	<u>303,256</u>
<b>Purchasing</b>				
Salaries & Benefits	243,786	248,607	250,184	250,184
Operating Expense	6,745	9,460	7,671	7,671
	<u>250,531</u>	<u>258,067</u>	<u>257,855</u>	<u>257,855</u>
<b>Human Resources</b>				
Salaries & Benefits	269,170	283,880	275,725	275,725
Operating Expense	51,074	46,247	87,276	86,776
	<u>320,244</u>	<u>330,127</u>	<u>363,001</u>	<u>362,501</u>
<b>Risk Management</b>				
Salaries & Benefits	83,077	87,340	81,989	81,989
Operating Expense	44,419	59,745	52,616	51,116
	<u>127,496</u>	<u>147,085</u>	<u>134,605</u>	<u>133,105</u>
<b>Circuit Court</b>				
Salaries & Benefits	303,126	271,761	284,139	284,139
Operating Expense	43,259	59,050	50,480	50,480
Non-Recurring Expense	2,421	250	300	300
	<u>348,805</u>	<u>331,061</u>	<u>334,919</u>	<u>334,919</u>
<b>Circuit Court - Master's Program</b>				
Salaries & Benefits	36,991	50,106	55,852	55,852
Operating Expense	6,192	8,238	9,000	9,000
Non-Recurring Expense	250	250	250	250
	<u>43,433</u>	<u>58,594</u>	<u>65,102</u>	<u>65,102</u>
<b>Circuit Court - Family Services</b>				
Salaries & Benefits	113,837	125,798	147,098	108,285
Operating Expense	9,875	22,700	20,700	15,300
Non-Recurring Expense	880	0	0	0
	<u>124,592</u>	<u>148,498</u>	<u>167,798</u>	<u>123,585</u>





## GENERAL FUND EXPENDITURES

	FY 2018 Actual	FY 2019 Approved Budget	FY 2020 Requested Budget	FY 2020 Approved Budget
<b>Orphan's Court</b>				
Salaries & Benefits	14,048	13,920	14,206	14,206
Operating Expense	853	2,250	4,200	3,200
	<u>14,901</u>	<u>16,170</u>	<u>18,406</u>	<u>17,406</u>
<b>State's Attorney</b>				
Salaries & Benefits	682,726	704,368	698,579	698,579
Operating Expense	19,333	22,000	22,000	21,500
Non-Recurring Expense	1,470	0	0	0
	<u>703,528</u>	<u>726,368</u>	<u>720,579</u>	<u>720,079</u>
<b>Election Board</b>				
Salaries & Benefits	305,394	280,532	306,510	296,510
Operating Expense	90,270	173,422	209,376	207,376
	<u>395,664</u>	<u>453,954</u>	<u>515,886</u>	<u>503,886</u>
<b>Legal Counsel</b>				
Salaries & Benefits	86,908	87,818	88,402	88,402
Operating Expense	11,248	11,500	16,000	16,000
	<u>98,156</u>	<u>99,318</u>	<u>104,402</u>	<u>104,402</u>
<b>Planning &amp; Land Management</b>				
Salaries & Benefits	573,580	594,563	487,043	487,043
Operating Expense	22,908	36,789	32,815	32,815
Non-Recurring Expense	98,524	350	7,000	3,500
	<u>695,012</u>	<u>631,702</u>	<u>526,859</u>	<u>523,359</u>
<b>Facilities &amp; Maintenance</b>				
Salaries & Benefits	846,048	960,744	935,618	935,618
Operating Expense	529,491	556,660	575,310	571,360
Non-Recurring Expense	117,733	75,000	203,500	197,500
Capital Outlay	160,221	168,374	249,572	209,572
	<u>1,653,492</u>	<u>1,760,778</u>	<u>1,964,000</u>	<u>1,914,050</u>
<b>Department of Assessments &amp; Taxation</b>				
Operating Expense	275,127	278,000	278,000	278,000
	<u>275,127</u>	<u>278,000</u>	<u>278,000</u>	<u>278,000</u>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>6,299,626</b>	<b>6,525,085</b>	<b>6,904,225</b>	<b>6,727,262</b>
<b>PUBLIC SAFETY</b>				
<b>Permits</b>				
Salaries & Benefits	406,704	474,256	409,030	409,030
Operating Expense	9,243	11,652	11,237	10,837
Capital Outlay	26,704	0	0	0
	<u>442,650</u>	<u>485,908</u>	<u>420,267</u>	<u>419,867</u>



## GENERAL FUND EXPENDITURES

	FY 2018 Actual	FY 2019 Approved Budget	FY 2020 Requested Budget	FY 2020 Approved Budget
<b>Sheriff's Department</b>				
Salaries & Benefits	2,959,491	3,095,634	3,308,694	3,308,694
Operating Expense	362,109	408,286	434,239	396,999
Non-Recurring Expense	14,853	9,460	5,771	5,771
Capital Outlay	162,716	129,900	199,713	186,243
	<b>3,499,169</b>	<b>3,643,280</b>	<b>3,948,417</b>	<b>3,897,707</b>
<b>Detention Center</b>				
Salaries & Benefits	1,503,561	1,645,204	1,774,825	1,774,825
Operating Expense	558,104	594,454	685,190	646,690
Non-Recurring Expense	9,733	14,860	16,250	16,250
Capital Outlay	30,772	37,875	174,350	174,350
	<b>2,102,169</b>	<b>2,292,393</b>	<b>2,650,615</b>	<b>2,612,115</b>
<b>911 Dispatch</b>				
Salaries & Benefits	841,446	864,391	860,336	860,336
Operating Expense	135,238	155,998	173,837	169,425
Non-Recurring Expense	417	300	0	0
Capital Outlay	63,948	101,000	847,220	847,220
	<b>1,041,049</b>	<b>1,121,689</b>	<b>1,881,393</b>	<b>1,876,981</b>
<b>Volunteer Fire Departments</b>				
Operating Expense	1,958,760	2,051,917	2,064,657	2,064,657
	<b>1,958,760</b>	<b>2,051,917</b>	<b>2,064,657</b>	<b>2,064,657</b>
<b>Volunteer Rescue Squads</b>				
Operating Expense	313,046	277,992	294,796	294,796
	<b>313,046</b>	<b>277,992</b>	<b>294,796</b>	<b>294,796</b>
<b>Animal Shelter</b>				
Salaries & Benefits	235,190	362,519	158,153	158,153
Operating Expense	31,803	35,800	29,050	26,575
Non-Recurring Expense	0	1,200	1,200	700
Capital Outlay	26,936	0	0	0
	<b>293,929</b>	<b>399,519</b>	<b>188,403</b>	<b>185,428</b>
<b>Animal Control</b>				
Salaries & Benefits	0	0	178,668	178,668
Operating Expense	0	0	16,428	14,088
Non-Recurring Expense	0	0	510	510
Capital Outlay	0	0	56,050	0
	<b>0</b>	<b>0</b>	<b>251,656</b>	<b>193,266</b>
<b>Emergency Management</b>				
Salaries & Benefits	226,899	239,911	251,184	251,184
Operating Expense	39,719	38,807	58,963	48,533
Non-Recurring Expense	23,188	143,727	361,702	236,702
Capital Outlay	222,542	90,000	3,000,000	100,000
	<b>512,348</b>	<b>512,445</b>	<b>3,671,849</b>	<b>636,419</b>



## GENERAL FUND EXPENDITURES

	FY 2018 Actual	FY 2019 Approved Budget	FY 2020 Requested Budget	FY 2020 Approved Budget
<b>Emergency Medical Services</b>				
Salaries & Benefits	1,523,124	1,591,233	1,537,866	1,537,866
Operating Expense	129,839	106,725	121,759	111,909
Non-Recurring Expense	4,121	0	0	0
Capital Outlay	35,120	35,565	398,907	36,048
	<u>1,692,204</u>	<u>1,733,523</u>	<u>2,058,532</u>	<u>1,685,823</u>
<b>TOTAL PUBLIC SAFETY</b>	<b>11,855,325</b>	<b>12,518,666</b>	<b>17,430,585</b>	<b>13,867,059</b>
<b>PUBLIC WORKS</b>				
<b>Roads Division</b>				
Salaries & Benefits	8,269,628	8,662,535	9,036,007	9,036,007
Operating Expense	6,787,848	6,925,590	7,351,245	7,162,833
Capital Outlay	617,490	1,122,875	1,260,000	907,500
	<u>15,674,966</u>	<u>16,711,000</u>	<u>17,647,252</u>	<u>17,106,340</u>
<b>Engineering</b>				
Salaries & Benefits	368,507	386,959	326,535	424,555
Operating Expense	33,721	14,850	54,850	32,850
Capital Outlay	0	0	28,000	0
	<u>402,228</u>	<u>401,809</u>	<u>409,385</u>	<u>457,405</u>
<b>TOTAL PUBLIC WORKS</b>	<b>16,077,195</b>	<b>17,112,810</b>	<b>18,056,637</b>	<b>17,563,746</b>
<b>COMMUNITY HEALTH</b>				
<b>Health Department</b>				
Operating Expense	1,919,000	1,967,000	2,013,370	2,013,370
	<u>1,919,000</u>	<u>1,967,000</u>	<u>2,013,370</u>	<u>2,013,370</u>
<b>TOTAL COMMUNITY HEALTH</b>	<b>1,919,000</b>	<b>1,967,000</b>	<b>2,013,370</b>	<b>2,013,370</b>
<b>EDUCATION</b>				
<b>Board of Education</b>				
Operating Expense	27,314,472	27,449,974	27,734,931	27,734,931
Capital Outlay	573,834	605,352	566,950	66,950
	<u>27,888,306</u>	<u>28,055,326</u>	<u>28,301,881</u>	<u>27,801,881</u>
<b>Garrett College</b>				
Operating Expense	4,734,000	4,784,000	4,884,000	4,834,000
Capital Outlay	3,139,273	785,000	960,000	40,000
	<u>7,873,273</u>	<u>5,569,000</u>	<u>5,844,000</u>	<u>4,874,000</u>
<b>Scholarship Program</b>				
Operating Expense	550,000	550,000	585,000	550,000
	<u>550,000</u>	<u>550,000</u>	<u>585,000</u>	<u>550,000</u>



## GENERAL FUND EXPENDITURES

	FY 2018 Actual	FY 2019 Approved Budget	FY 2020 Requested Budget	FY 2020 Approved Budget
<b>Ruth Enlow Library</b>				
Operating Expense	990,000	1,065,000	1,105,370	1,076,000
Capital Outlay	27,000	21,600	72,500	22,500
	<b>1,017,000</b>	<b>1,086,600</b>	<b>1,177,870</b>	<b>1,098,500</b>
<b>TOTAL EDUCATION</b>	<b>37,328,578</b>	<b>35,260,926</b>	<b>35,908,751</b>	<b>34,324,381</b>
<b>PARKS, RECREATION, &amp; CULTURE</b>				
<b>Municipal Parks</b>				
Operating Expense	26,102	26,500	26,500	26,500
Non-Recurring Expense	125,315	0	0	0
	<b>151,417</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>
<b>Culture &amp; Arts</b>				
Operating Expense	48,000	49,000	49,000	49,000
	<b>48,000</b>	<b>49,000</b>	<b>49,000</b>	<b>49,000</b>
<b>TOTAL PARKS, RECREATION, &amp; CULTURE</b>	<b>199,417</b>	<b>75,500</b>	<b>75,500</b>	<b>75,500</b>
<b>PUBLIC SERVICE</b>				
<b>University of Maryland Extension</b>				
Operating Expense	177,918	184,093	190,617	190,617
Non-Recurring Expense	9,000	20,000	20,000	20,000
	<b>186,918</b>	<b>204,093</b>	<b>210,617</b>	<b>210,617</b>
<b>Garrett Soil Conservation</b>				
Operating Expense	19,706	19,706	22,079	19,706
	<b>19,706</b>	<b>19,706</b>	<b>22,079</b>	<b>19,706</b>
<b>Agriculture Land Preservation</b>				
Non-Recurring Expense	10,568	3,500	3,500	3,500
	<b>10,568</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b>TOTAL PUBLIC SERVICE</b>	<b>217,191</b>	<b>227,299</b>	<b>236,196</b>	<b>233,823</b>
<b>ECONOMIC DEVELOPMENT</b>				
<b>Economic Development</b>				
Salaries & Benefits	263,665	357,317	451,400	451,400
Operating Expense	128,183	127,152	188,280	135,780
Non-Recurring Expense	192,833	0	120,000	120,000
Capital Outlay	377,331	0	600,000	600,000
	<b>962,012</b>	<b>484,469</b>	<b>1,359,680</b>	<b>1,307,180</b>
<b>Special Promotions</b>				
Garrett County Chamber of Commerce	800,000	825,000	875,000	850,000
Garrett County Agriculture Fair	20,000	20,000	20,000	20,000
Pathway to Homeownership Program	387,500	150,000	200,000	50,000
Other Promotions	176,702	104,663	87,928	87,928
	<b>1,384,202</b>	<b>1,099,663</b>	<b>1,182,928</b>	<b>1,007,928</b>





## GENERAL FUND EXPENDITURES

	FY 2018 Actual	FY 2019 Approved Budget	FY 2020 Requested Budget	FY 2020 Approved Budget
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>2,346,214</b>	<b>1,584,132</b>	<b>2,542,608</b>	<b>2,315,108</b>
<b>ECONOMIC OPPORTUNITY</b>				
<b>Area Agency on Aging</b>				
Operating Expense	331,884	321,700	386,237	386,237
Capital Outlay	0	0	32,000	0
	<u>331,884</u>	<u>321,700</u>	<u>418,237</u>	<u>386,237</u>
<b>Community Action</b>				
Operating Expense	306,000	306,000	306,000	306,000
Non-Recurring Expense	2,088,172	1,007,027	1,151,632	1,151,632
	<u>2,394,172</u>	<u>1,313,027</u>	<u>1,457,632</u>	<u>1,457,632</u>
<b>Other Economic Opportunity</b>				
Commission on Women	3,500	4,000	4,500	4,000
Tri-County Council for Western Maryland	40,000	40,000	40,000	40,000
Partnership C&F Operating	3,341	0	0	0
Dove Center Operating	38,432	38,432	38,432	38,432
Homeless Women - Crisis Shelter Program	20,000	0	0	0
	<u>105,273</u>	<u>82,432</u>	<u>82,932</u>	<u>82,432</u>
<b>TOTAL ECONOMIC OPPORTUNITY</b>	<b>2,831,329</b>	<b>1,717,159</b>	<b>1,958,801</b>	<b>1,926,301</b>
<b>MISCELLANEOUS</b>				
<b>Undistributed Employee Benefits</b>				
County Share of Retirees Health Care	1,083,202	570,000	570,000	550,000
Other Post Employment Benefits (OPEB)	0	300,000	600,000	330,000
State Retirement Systems	12,610	12,000	13,280	13,280
	<u>1,095,812</u>	<u>882,000</u>	<u>1,183,280</u>	<u>893,280</u>
<b>Other Miscellaneous</b>				
Tax Rebates to Municipalities	297,000	297,000	297,000	297,000
Finance Corporation Tax Due - Incorporated Towns	5,205	5,205	5,205	5,205
Contingency	0	300,000	300,000	300,000
	<u>302,205</u>	<u>602,205</u>	<u>602,205</u>	<u>602,205</u>
<b>Transfer to Other Funds</b>				
Transfer to Airport	97,271	78,714	124,138	124,138
Transfer to Dept of Technologies & Communications	779,864	692,368	655,530	646,122
Transfer to Solid Waste & Recycling	476,262	463,725	405,644	306,542
Transfer to Adventure Sports Center	100,000	100,000	100,000	100,000
Transfer to Capital Projects Fund	547,323	500,000	2,510,717	1,514,866
	<u>2,000,720</u>	<u>1,834,807</u>	<u>3,796,029</u>	<u>2,691,668</u>
<b>TOTAL MISCELLANEOUS</b>	<b>3,398,737</b>	<b>3,319,012</b>	<b>5,581,514</b>	<b>4,187,153</b>
<b>TOTAL OPERATING &amp; CAPITAL BUDGET</b>	<b>82,472,612</b>	<b>80,307,588</b>	<b>90,708,187</b>	<b>83,233,703</b>



# Non-Recurring Expense

## Fiscal Year 2020 Budget



## GENERAL FUND NON-RECURRING EXPENSE

	<b>FY 2020 Requested Budget</b>	<b>FY 2020 Approved Budget</b>
<b>Facilities &amp; Maintenance</b>		
Custodial equipment	2,000	1,000
Anti slip grating for main entry	2,000	2,000
Courthouse hallway	1,500	1,500
Stainless steel spreader	5,000	5,000
Health Center lighting (County share of MEA grant)	4,000	4,000
Sheriff's garage sidewalk & drain	15,000	15,000
Health Center light poles (49)	34,000	34,000
Kitzmiller School repairs	10,000	10,000
Community Action painting & repairs	75,000	70,000
Community Action door replacement	10,000	10,000
Health Center carpet	45,000	45,000
	<u>203,500</u>	<u>197,500</u>
<b>Planning &amp; Land Management</b>		
Watershed Project	7,000	3,500
	<u>7,000</u>	<u>3,500</u>
<b>Sheriff's Dept</b>		
First aid & fingerprint kits	1,680	1,680
Intoximeter	1,200	1,200
Weaponry	821	821
Radar gun	800	800
Other equipment	1,270	1,270
	<u>5,771</u>	<u>5,771</u>
<b>Detention Center</b>		
Stainless toilet/sink combo (6)	12,000	12,000
Security upgrades	4,250	4,250
	<u>16,250</u>	<u>16,250</u>
<b>Animal Control</b>		
Binoculars, stretcher, thermometer, sorting panels case, etc.	510	510
	<u>510</u>	<u>510</u>
<b>Animal Shelter</b>		
Various shelter equipment	1,200	700
	<u>1,200</u>	<u>700</u>
<b>Emergency Management</b>		
Water rescue shore base safety equipment	1,552	1,552
Homeland Security equipment (100% grant funded)	231,150	231,150
	<u>232,702</u>	<u>232,702</u>



## GENERAL FUND NON-RECURRING EXPENSE

	<b>FY 2020 Requested Budget</b>	<b>FY 2020 Approved Budget</b>
<b>Economic Development</b>		
Broadband Feasibility Study (50% grant funded)	120,000	120,000
	<u>120,000</u>	<u>120,000</u>
<b>TOTAL GENERAL FUND NON-RECURRING EXPENSE</b>	<b>586,933</b>	<b>576,933</b>



# Capital

## Fiscal Year 2020 Budget



## GENERAL FUND CAPITAL OUTLAY

	<b>FY 2020 Requested Budget</b>	<b>FY 2020 Approved Budget</b>
<b>Finance</b>		
Software Conversions	50,000	0
	<u>50,000</u>	<u>0</u>
<b>Facilities &amp; Maintenance</b>		
Vehicle	25,500	25,500
Animal Shelter renovations (50% State bond originally requested)	140,000	100,000
AG Center flat roof	30,000	30,000
Courthouse Camera project (100% grant funded)	54,072	54,072
	<u>249,572</u>	<u>209,572</u>
<b>Sheriff's Department</b>		
Vehicles (3)	199,713	186,243
	<u>199,713</u>	<u>186,243</u>
<b>Detention Center</b>		
Cargo Van	25,600	25,600
Body scanning unit	118,750	118,750
Renovations	30,000	30,000
	<u>174,350</u>	<u>174,350</u>
<b>Communications -911</b>		
Elder Hill Tower	24,070	24,070
911 console radio upgrade	823,150	823,150
	<u>847,220</u>	<u>847,220</u>
<b>Animal Control</b>		
Vehicle with animal compartment	56,050	0
	<u>56,050</u>	<u>0</u>
<b>Emergency Management</b>		
Radio's	3,000,000	100,000
	<u>3,000,000</u>	<u>100,000</u>
<b>Emergency Services</b>		
Ambulance with equipment	362,859	0
Lifepack 15 (50% grant funded)	36,048	36,048
	<u>398,907</u>	<u>36,048</u>
<b>Engineering</b>		
Vehicle	28,000	0
	<u>28,000</u>	<u>0</u>
<b>Roads Division</b>		
3/4 Ton Trucks (3)	95,500	95,500
Shop Truck	49,000	49,000
Single Axle Trucks (2)	356,000	178,000





## GENERAL FUND CAPITAL OUTLAY

	<b>FY 2020 Requested Budget</b>	<b>FY 2020 Approved Budget</b>
Dewatering Pump	96,000	0
Backhoe Thumb Attachment	13,500	0
Mini-excavator	56,500	0
Used Street Sweeper/Vacuum	100,000	100,000
Equipment Trailer	8,500	0
Mower/Brushhog	155,000	155,000
Fuel System Software Upgrades	50,000	50,000
Friendsville Addison Over Mill Run Bridge Repair G-79	50,000	50,000
Sang Run Road Bridge G-59 installation	65,000	65,000
Sang Run Road Bridge G-58	115,000	115,000
Short Span Bridge	50,000	50,000
	<b>1,260,000</b>	<b>907,500</b>
<b>Board of Education</b>		
Camera security upgrade (match to State Safety & Security award)	47,000	47,000
Southern High School Front Entrance Renovation	38,000	19,950
Southern High School Fire Alarm Replacement	481,950	0
	<b>566,950</b>	<b>66,950</b>
<b>Garrett College</b>		
Performing Arts Center	850,000	0
Garrett Hall Roof (matching funds)	20,000	40,000
Fleet Vehicle (matching funds)	30,000	0
Document Managing System (matching funds)	60,000	0
	<b>960,000</b>	<b>40,000</b>
<b>Ruth Enlow Library</b>		
IT Equipment	22,500	22,500
Boiler (Oakland)	50,000	0
	<b>72,500</b>	<b>22,500</b>
<b>Economic Development</b>		
McHenry Business Park Shell Building (funded by Development Corp reserves)	600,000	600,000
	<b>600,000</b>	<b>600,000</b>
<b>Area Agency on Aging</b>		
Grantsville Senior Center AC & heat pump installation	32,000	0
	<b>32,000</b>	<b>0</b>
<b>TOTAL GENERAL FUND CAPITAL OUTLAY</b>	<b>8,495,262</b>	<b>3,190,383</b>



CAPITAL PROJECTS FUND

	FY 2019 Amended Budget	FY 2020 Requested Budget	FY 2020 Approved Budget
<b>Emergency Management</b>			
Emergency Operations Center	1,622,945	500,000	500,000
State Bond	(250,000)	0	0
State Bond	0	0	(500,000)
	1,372,945	500,000	0
<b>Roads Division</b>			
Glendale Road Realignment	2,279,800	200,000	4,149
ARC (MD-17548)	(627,355)	0	0
ARC (MD-16077)	(463,305)	0	0
ARC (MD-16077-R1)	(128,113)	0	0
ARC (MD-19456)	(787,520)	0	0
	273,507	200,000	4,149
Swallow Falls Bridge G-20	5,155,435	500,000	0
Federal Bridge Funding-Swallow Falls	(4,124,348)	(400,000)	0
	1,031,087	100,000	0
Snowy Creek Bridge	250,000	200,000	0
<b>Economic Development</b>			
Keyser's Ridge Industrial Park Waste Water	2,445,283	1,354,717	1,354,717
EDA (01-01-14625)	(1,275,000)	0	0
ARC (AD)	(500,000)	0	0
DBED Keyser's Ridge Reserve Fund	(275,000)	0	0
	395,283	1,354,717	1,354,717
Keyser's Ridge Industrial Park Water	1,319,388	0	0
One Maryland	(863,388)	0	0
ARC grant (MD-18628-302-16)	(363,388)	0	0
	92,612	0	0
Keyser's Ridge Industrial Park Water Tank	844,000	156,000	156,000
ARC grant	(500,000)	0	0
MDE grant	(344,000)	0	0
	0	156,000	156,000
Keyser's Ridge Business Park Local Access Road Phase I	750,000	0	0
ARC (MD-18349)	(750,000)	0	0
Keyser's Ridge Business Park Local Access Road Phase II	750,000	0	0
ARC (MD-18750)	(750,000)	0	0
	0	0	0



CAPITAL PROJECTS FUND

	<b>FY 2019 Amended Budget</b>	<b>FY 2020 Requested Budget</b>	<b>FY 2020 Approved Budget</b>
Do the Loop - Otto Lane New Germany Trail	180,000	0	0
Maryland Heritage Grant	(100,000)	0	0
National Recreation Trails Grant	(80,000)	0	0
	0	0	0
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>3,415,434</b>	<b>2,510,717</b>	<b>1,514,866</b>



	APPROVED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
<b>Finance</b>					
Software Conversions	0	150,000	50,000	0	0
Total	0	150,000	50,000	0	0
<b>Facilities &amp; Maintenance</b>					
Vehicle	25,500	35,000	35,000	25,000	25,000
Animal Shelter renovations	100,000	0	0	0	0
AG Center flat roof	30,000	0	0	0	0
Courthouse Camera project (100% grant funded)	54,072	0	0	0	0
Courthouse Renovation	0	500,000	500,000	500,000	0
Roof Replacements	0	50,000	200,000	50,000	0
Paving	0	0	25,000	40,000	0
Building Maintenance	0	0	0	100,000	40,000
Total	209,572	585,000	760,000	715,000	65,000
<b>Permits &amp; Inspections</b>					
Vehicle	0	25,000	25,000	0	0
Total	0	25,000	25,000	0	0
<b>Sheriff's Department</b>					
Vehicles	186,243	190,000	190,000	190,000	190,000
Total	186,243	190,000	190,000	190,000	190,000
<b>Detention Center</b>					
Cargo Van	25,600	0	0	0	0
Body scanning software	118,750	0	0	0	0
Renovations	30,000	0	0	0	0
Total	174,350	0	0	0	0
<b>Emergency Management</b>					
Radios	100,000	2,900,000	0	0	0
Emergency Operations Center	0	500,000	0	0	0
Total	100,000	3,400,000	0	0	0
<b>Communications - 911</b>					
Elder Hill Tower	24,070	0	0	0	0
911 console radio upgrade	823,150	0	0	0	0
Total	847,220	0	0	0	0
<b>Animal Control</b>					
Vehicle	0	56,050	0	0	0
Total	0	56,050	0	0	0
<b>Emergency Services</b>					
* Lifepack 12	36,048	0	0	0	0
Ambulance with equipment	0	362,859	0	0	0
Total	36,048	362,859	0	0	0
<b>Engineering</b>					
Vehicle	0	28,000	0	0	0
Total	0	28,000	0	0	0
<b>Roads Division</b>					
Pickups (3)	95,500	0	0	0	0
Shop Truck	49,000	0	0	0	0
Single Axle Trucks (2)	178,000	358,000	540,000	0	560,000
Used Street Sweeper/Vacuum	100,000	100,000	0	0	0



	APPROVED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
Mower/Brushhog	155,000	320,000	0	495,000	0
Fuel System Software Upgrades	50,000	50,000	0	0	0
* Friendsville Addison Over Mill Run Bridge Repair G-79	50,000	50,000	0	0	0
Sang Run Road Bridge G-59 installation	65,000	65,000	0	0	0
Sang Run Road Bridge G-58	115,000	115,000	0	0	0
Short Span Bridge	50,000	50,000	50,000	50,000	50,000
* Glendale Road Realignment	4,149	0	0	0	0
Dewatering Pump	0	96,000	0	0	0
Backhoe Thumb Attachment	0	13,500	0	0	0
Mini-excavator	0	113,500	0	0	0
Equipment Trailer	0	17,000	0	0	0
Triaxle Trucks	0	540,000	0	0	540,000
Self-propelled Broom	0	50,000	50,000	50,000	0
Backhoes	0	0	120,000	120,000	120,000
Loader mounted Snowblower	0	0	120,000	0	125,000
Loaders	0	0	0	240,000	260,000
Graders	0	0	0	300,000	300,000
Snowy Creek Road Bridge G-14	0	150,000	0	0	0
Big Run Road Bridge G-42	0	165,360	0	0	0
* Swallow Falls Bridge G-20	0	0	68,913	0	0
* Sang Run Road Bridge G-64	0	660,000	660,000	0	0
Old Morgantown Road Bridge G-76	0	0	216,240	0	0
* State Park Road G-34	0	0	0	99,000	0
Maple Grove Road Bridge G-103	0	0	0	381,600	0
Old Selbysport Road Bridge G-77	0	0	0	0	200,000
Alan Fike Road Bridge G-80	0	0	0	0	120,000
<b>Total</b>	<b>911,649</b>	<b>2,913,360</b>	<b>1,825,153</b>	<b>1,735,600</b>	<b>2,275,000</b>
<b>Board of Education</b>					
Security Camera upgrade (match to State Safety & Security award)	47,000	0	0	0	0
Southern High School Front Entrance Renovation	19,950	0	0	0	0
Southern High School Front Exterior Renovation	0	1,000,000	0	0	0
Southern Middle School - New Entrance/Office Suite	0	610,200	0	0	0
Broadford Elementary Roof Replacement	0	851,820	0	0	0
Dennett Road Fire Alarm Replacement	0	152,430	0	0	0
Crellin New Entrance	0	30,000	105,000	0	0
Southern Middle School Interior Renovation	0	0	630,000	4,500,000	0
Southern Middle School Air Handler Upgrades	0	0	52,500	348,750	0
Yough Glades Parking Lot Improvements	0	0	1,258,500	0	0
Route 40 Boiler Replacement	0	0	0	62,000	214,525
Northern High Boiler Replacement	0	0	0	65,100	289,250
Northern Complex Sewer Treatment Plant Upgrade	0	0	0	85,000	400,000
Broadford Elementary School Renovation	0	0	0	0	616,000
Dennett Road Partial Roof Replacement	0	0	0	0	15,000
Northern High HVAC	0	0	0	0	82,500
<b>Total</b>	<b>66,950</b>	<b>2,644,450</b>	<b>2,046,000</b>	<b>5,060,850</b>	<b>1,617,275</b>



	APPROVED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	PROJECTED FY 2023	PROJECTED FY 2024
<b>Garrett College</b>					
Garrett Hall Roof	40,000	0	0	0	0
Performing Arts	0	1,800,000	0	0	0
Total	40,000	1,800,000	0	0	0
<b>Ruth Enlow Library</b>					
IT Equipment	22,500	25,000	25,000	25,000	30,000
Oakland Repairs/Improvements	0	15,000	30,000	0	0
Friendsville Library	0	200,000	500,000	500,000	500,000
Total	22,500	240,000	555,000	525,000	530,000
<b>Economic Development</b>					
* McHenry Business Park Shell Building (funded by Econ Dev reserves)	600,000	0	0	0	0
* Keyser's Ridge Industrial Park Waste Water	1,354,717	0	0	0	0
* Keyser's Ridge Industrial Park Water Tank	156,000	0	0	0	0
Total	2,110,717	0	0	0	0
<b>Total Capital Projects &amp; Capital Outlay</b>	<b>4,705,249</b>	<b>12,394,719</b>	<b>5,451,153</b>	<b>8,226,450</b>	<b>4,677,275</b>

\* Expenses from Capital Outlay and Capital Projects Fund are shown net of Revenue. (County Share reflected for these items.)





# Enterprise Funds

## Fiscal Year 2020 Budget



## SOLID WASTE & RECYCLING FUND

	<b>FY 2019 Approved Budget</b>	<b>FY 2020 Approved Budget</b>
<b>REVENUE</b>		
Customer Payments/Scales	920,000	1,111,111
Resident Permits	350,000	452,500
Recycling Income	35,000	45,000
Landfill Interest Income	85,000	89,000
Disposal of Assets	0	25,000
Transfer from Garrett County General Fund for Operating	463,725	133,542
Transfer from Garrett County General Fund for Capital	0	173,000
Transfer from Fund Balance Reserves	344,500	0
<b>TOTAL REVENUE</b>	<b>2,198,225</b>	<b>2,029,153</b>
<b>OPERATING EXPENDITURES</b>		
Salaries & Fringe Benefits	1,035,275	966,833
Maintenance & Repairs	58,500	63,000
Supplies	38,000	46,750
Tools	600	300
Electric	22,000	22,200
Fuel & Natural Gases	2,000	3,500
Water & Sewer	108,050	122,020
Network & Communications	10,300	11,660
Transportation	12,100	12,000
Software/Maintenance Agreement	1,600	1,600
Legal and Professional	9,250	9,250
Contracted Services	251,300	236,800
Insurance & Bonds	17,300	17,200
Office Expense	16,400	19,150
Travel & Training	1,000	1,000
Uniforms	0	2,080
Safety Supplies & Equipment	4,550	5,810
Small Equipment	2,500	18,500
Equipment Rental	3,000	1,500
Recycling Expense	60,000	61,000
Closure/Postclosure Expense	200,000	250,000
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,853,725</b>	<b>1,872,153</b>
<b>CAPITAL EXPENDITURES</b>		
Trash Compactor	312,000	0
Excavator Brush Hog	7,500	0
Roll-Off Containers	25,000	0
Caterpillar D-5 Dozer	0	138,000
Rudco RP400 Compactor	0	19,000
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>344,500</b>	<b>157,000</b>
<b>TOTAL EXPENDITURES</b>	<b>2,198,225</b>	<b>2,029,153</b>



## GARRETT COUNTY SANITARY DISTRICT FUND

	<b>FY 2019 Approved Budget</b>	<b>FY 2020 Approved Budget</b>
<b>REVENUE</b>		
Operation & Maintenance Fees	4,463,573	4,585,053
Maximum Principal amount of borrowing*	5,260,000	5,829,754
Ad Valorem Tax	2,801,215	2,805,311
Tap, Connection & Impact Fees	460,000	619,000
Warehouse Public Sales	285,500	300,000
Debt Service Revenue - Tap Fees	80,000	80,000
Septage Receiving Fees	66,000	70,000
Penalties, Interest & Transfer Fees	55,250	60,000
Miscellaneous Revenue	59,000	60,000
<b>TOTAL REVENUE</b>	<b>13,530,538</b>	<b>14,409,118</b>
<b>OPERATING EXPENDITURES</b>		
Salaries & Fringe Benefits	2,593,310	2,607,766
Maintenance & Repairs	600,000	600,000
Supplies	625,000	580,000
Tools	5,000	35,000
Electric	425,000	480,000
Natural Gas & Fuel Oil	18,000	23,000
Water & Sewer	145,000	145,000
Network & Communications	28,000	28,000
Trash	30,000	20,000
Sludge Disposal	0	32,500
Transportation	145,000	145,000
Software/Maintenance Agreement	10,000	15,000
Legal and Professional	20,755	21,400
Contracted Services	210,000	210,000
Insurance & Bonds	105,000	105,000
Office Expense	30,000	36,000
Travel & Training	7,500	7,500
Uniforms	0	18,500
Dues, Subscriptions & Reference Materials	1,500	2,000
Licenses & Permits	3,000	1,500
Advertising & Promotions	0	1,500
Safety Supplies & Equipment	2,200	15,000
Small Equipment	10,000	15,000
Rent Expense	1,000	1,000
Equipment Rental	5,000	5,000
Debt Service	2,801,215	2,805,311
Transfer to Reserve Fund	18,058	192,637
<b>TOTAL OPERATING EXPENDITURES</b>	<b>7,839,538</b>	<b>8,148,614</b>



	FY 2019 Approved Budget	FY 2020 Approved Budget
<b>CAPITAL EXPENDITURES</b>		
Capital Equipment	431,000	430,750
Capital Projects	5,260,000	5,829,754
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>5,691,000</b>	<b>6,260,504</b>
 <b>TOTAL EXPENDITURES</b>	 <b>13,530,538</b>	 <b>14,409,118</b>

\* may be reduced by grants

	FY 2020 Approved Budget
<b>CAPITAL EQUIPMENT</b>	
Operator Trucks (2)	52,750
Maintenance Trucks (3)	135,000
Deep Creek Lake Waste Water Treatment Plant - Utility Vehicle	17,000
Deep Creek Lake Waste Water Treatment Plant - Building Repairs	60,000
Friendsville Water Treatment Plant Roof Repairs	10,000
Kitmiller Waste Water Treatment Plant Tank Rehabilitation	20,000
Deep Creek Lake Sewer Primex Panels (4)	12,000
Jetter Trailer	68,000
Friendsville Water Distribution Valve Insertions	20,000
Deep Creek Lake Sewer Manholes Rehabilitation	36,000
 <b>TOTAL CAPITAL EQUIPMENT</b>	 <b>430,750</b>
 <b>CAPITAL PROJECTS</b>	
McHenry Water Improvements	1,660,000
Bloomington Water Improvements	1,735,168
Friendsville Sewer Holding Tank	1,279,586
219 Bridge Sewer Line Replacement	900,000
Chestnut Ridge Sewer Line Relocation	135,000
Chestnut Ridge Sewer PS Rehabilitation	120,000
 <b>TOTAL CAPITAL PROJECTS</b>	 <b>5,829,754</b>



**AIRPORT FUND**

	<b>FY 2019 Approved Budget</b>	<b>FY 2020 Approved Budget</b>
<b>REVENUE</b>		
Fuel Sales	163,933	150,800
Other Sales	1,600	0
Tie Down Fees	700	500
Parking	1,200	1,500
Hangar Leases	73,600	73,350
Car Rentals	2,000	1,200
Miscellaneous Income	900	1,725
Federal Aviation Administration Grant	310,500	6,630,000
Maryland Aviation Administration Grant	17,250	60,000
Department of Transportation	0	972,000
Transfer from County General Fund	78,714	124,138
<b>TOTAL REVENUE</b>	<b>650,397</b>	<b>8,015,213</b>
<b>OPERATING EXPENDITURES</b>		
Salaries & Fringe Benefits	124,671	128,844
Maintenance & Repairs	20,241	6,000
Cost of Goods Sold	112,501	108,129
Electric	11,000	11,000
Natural Gas/Fuel Oil	300	300
Water & Sewer	1,200	1,100
Network & Communications	6,620	5,616
Cable	920	1,020
Transportation	480	1,575
Legal and Professional	4,655	5,300
Contracted Services	4,375	5,118
Insurance & Bonds	5,394	5,664
Office Expense	7,075	7,344
Travel & Training	1,195	992
Memberships & Subscriptions	100	100
Advertising & Promotions	370	515
Safety Supplies & Equipment	200	200
Small Equipment	2,000	6,195
Diesel Fuel	900	1,000
Gasoline	1,200	1,200
<b>TOTAL OPERATING EXPENDITURES</b>	<b>305,397</b>	<b>297,213</b>
<b>CAPITAL EXPENDITURES</b>		
Snow Removal Equipment	0	8,000
West Apron Phase 1 Design	345,000	6,630,000
Rehab Terminal Apron	0	1,080,000
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>345,000</b>	<b>7,718,000</b>
<b>TOTAL EXPENDITURES</b>	<b>650,397</b>	<b>8,015,213</b>



	<b>FY 2019 Approved Budget</b>	<b>FY 2020 Approved Budget</b>
<b>REVENUE</b>		
Internet & Network Connectivity Fee	225,000	240,000
Transfer from County General Fund	692,368	646,122
<b>TOTAL REVENUE</b>	<b>917,368</b>	<b>886,122</b>
<b>OPERATING EXPENDITURES</b>		
Salaries & Fringe Benefits	399,719	409,415
Electric	37,200	36,000
Natural Gas/Fuel Oil	2,350	0
Network & Communications	141,000	165,825
Transportation	3,200	2,320
Software/Maintenance Agreement	156,230	233,667
Legal and Professional	4,655	5,300
Insurance & Bonds	1,415	1,395
Office Expense	1,000	1,000
Travel & Training	8,500	8,500
Memberships & Subscriptions	99	150
Small Equipment	47,000	22,550
<b>TOTAL OPERATING EXPENDITURES</b>	<b>802,368</b>	<b>886,122</b>
<b>CAPITAL EXPENDITURES</b>		
Broadband Expansion	100,000	0
2nd Tier Backup Storage (SAN)	15,000	0
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>115,000</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>917,368</b>	<b>886,122</b>





**PARKS & RECREATION FUND**  
**(ADVENTURE SPORTS CENTER, INC.)**

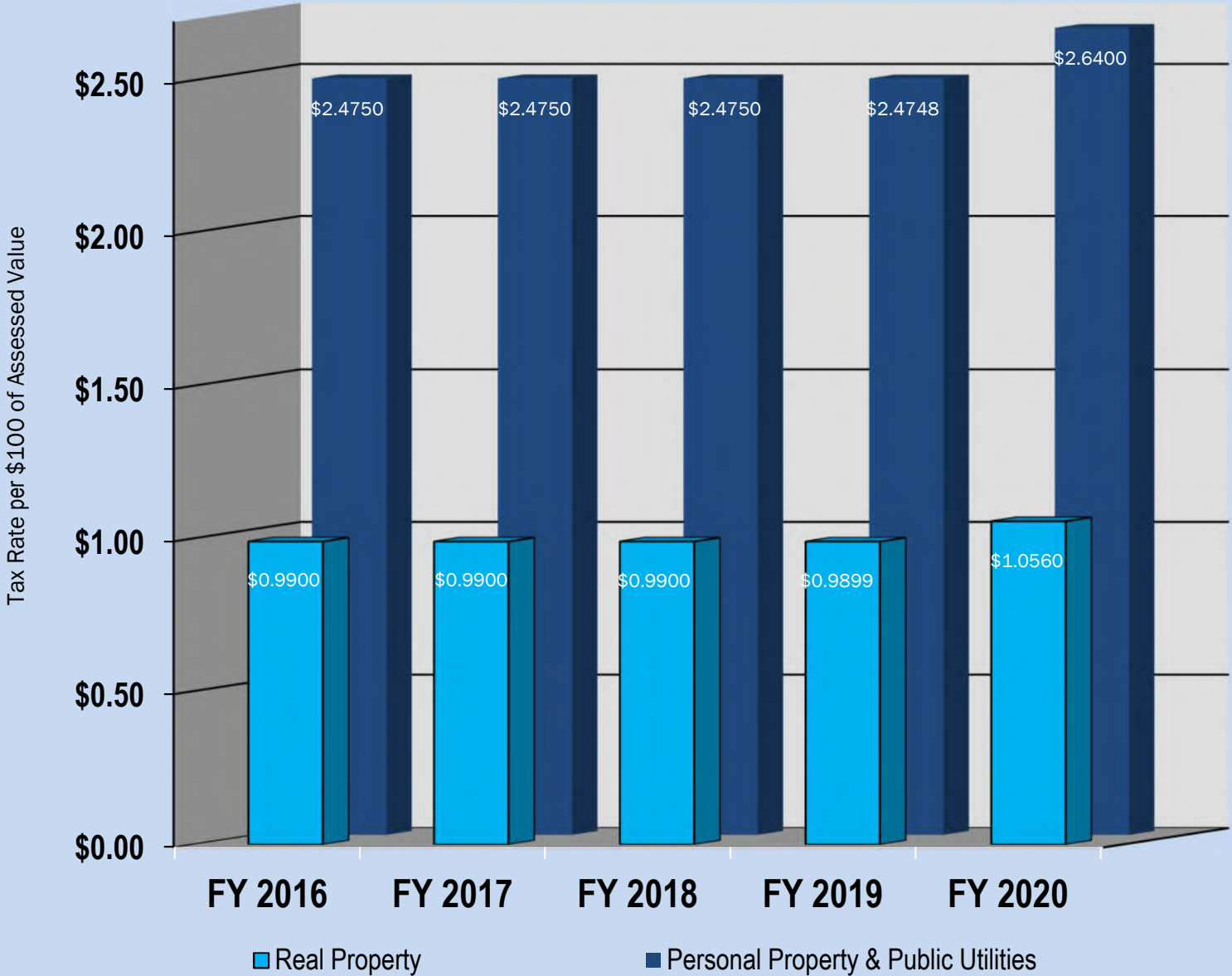
	<b>FY 2019 Approved Budget</b>	<b>FY 2020 Approved Budget</b>
<b>REVENUE</b>		
Program Service Fees	510,000	455,000
Rental Revenue	20,000	19,500
Transfer from County General Fund	100,000	100,000
<b>TOTAL REVENUE</b>	<b>630,000</b>	<b>574,500</b>
<b>OPERATING EXPENDITURES</b>		
Maintenance & Repairs	25,000	34,000
Supplies	25,000	12,700
Electric	110,000	96,500
Natural Gas/Fuel Oil	11,000	18,000
Water & Sewer	45,000	39,200
Network & Communications	9,000	10,300
Legal and Professional	9,500	10,100
Contracted Services	208,000	206,500
Insurance & Bonds	37,000	31,650
Office Expense	1,000	1,000
Travel & Training	500	500
Memberships & Subscriptions	500	500
Taxes	13,000	3,500
Advertising & Promotions	7,500	6,550
Safety Supplies	0	500
Equipment Rental	3,000	3,000
Indirect Fees	25,000	0
County Debt Reduction	100,000	100,000
<b>TOTAL OPERATING EXPENDITURES</b>	<b>630,000</b>	<b>574,500</b>



# Tax Rates

## Fiscal Year 2020 Budget

# PROPERTY TAX RATES



- Real Property Gross Assessable Base = \$4,399,840,349
- Gross Real Property Tax Generated = \$46,179,498
- One penny generates \$437,970 of Gross Real Property Tax Revenue
- Personal Property & Public Utilities Assessable Base = \$240,648,000
- Gross Personal Property & Public Utilities Tax Generated = \$6,350,835
- One penny on the Real Property Tax Rates generates \$60, of Gross Personal Property & Public Utilities Tax Revenue

REAL PROPERTY, PERSONAL PROPERTY, & PUBLIC UTILITIES TAX RATES OF  
Garrett County, Maryland

THE REAL PROPERTY TAX RATES FOR FISCAL YEAR 2020 SHALL BE:

Real Property Tax Rate - All Areas Excluding Mtn. Lake Park	\$1.0560
Real Property Tax Rate - Mtn. Lake Park	\$0.9907



THE PERSONAL PROPERTY & PUBLIC UTILITIES TAX RATES FOR FISCAL YEAR 2019 SHALL BE:

Personal Property & Public Utilities Tax Rate - All Areas Excluding Mtn. Lake Park	\$2.6400
Personal Property & Public Utilities Tax Rate - Mtn. Lake Park	\$2.4768

**ATTEST:**

*Kevin G. Null*

Kevin G. Null, County Administrator

*June 18, 2019*

Date Adopted

**APPROVED:**

*Paul C. Edwards*

Paul C. Edwards, Chairman

*James C. Hinebaugh, Jr.*

James C. Hinebaugh, Jr., Commissioner

*S. Larry Tichnell*

S. Larry Tichnell, Commissioner

## SUPPLEMENTAL LEVY FOR SPECIAL TAXING AREAS OF Garrett County, Maryland

As Provided in Section 9-694 of the Environment Article of the Annotated Code of Maryland, the Board of County Commissioners for Garrett County, Maryland, for the fiscal year 2020 are hereby authorized and empowered to demand and receive from the taxpayers of the following special taxing areas of Garrett County, Maryland, taxes at the rates herein stated, on each one hundred (\$100.00) dollars of assessable property located within the said district.

THE AD VALOREM TAX FOR THE GARRETT COUNTY SANITARY DISTRICT, INC. SHALL BE:

Bloomington Water Sanitary District	\$0.14
Chestnut Ridge Sewer Sanitary District	\$0.21
Deep Creek Lake Water Sanitary District	\$0.10
Deep Creek Lake Sewer Sanitary District	\$0.09
Deer Park Water Sanitary District	\$0.15
Deer Park Sewer Sanitary District	\$0.15
Friendsville Sewer Sanitary District	\$0.09
Jennings Sewer Sanitary District	\$0.06
Keyser's Ridge Water Sanitary District	\$0.24
Meadow Mountain Sewer Sanitary District	\$0.07
Mtn. Lake Park-Loch Lynn Water Sanitary District	\$0.05
Mtn. Lake Park-Loch Lynn Sewer Sanitary District	\$0.04



**ATTEST:**

*Kevin G. Null*

Kevin G. Null, County Administrator

*June 18, 2019*

Date Adopted

**APPROVED:**

*Paul C. Edwards*

Paul C. Edwards, Chairman

*James C. Hinebaugh, Jr.*

James C. Hinebaugh, Jr., Commissioner

*S. Larry Tichnell*

S. Larry Tichnell, Commissioner



# Personnel

## Fiscal Year 2020 Budget





## POSITION ALLOCATION TABLE

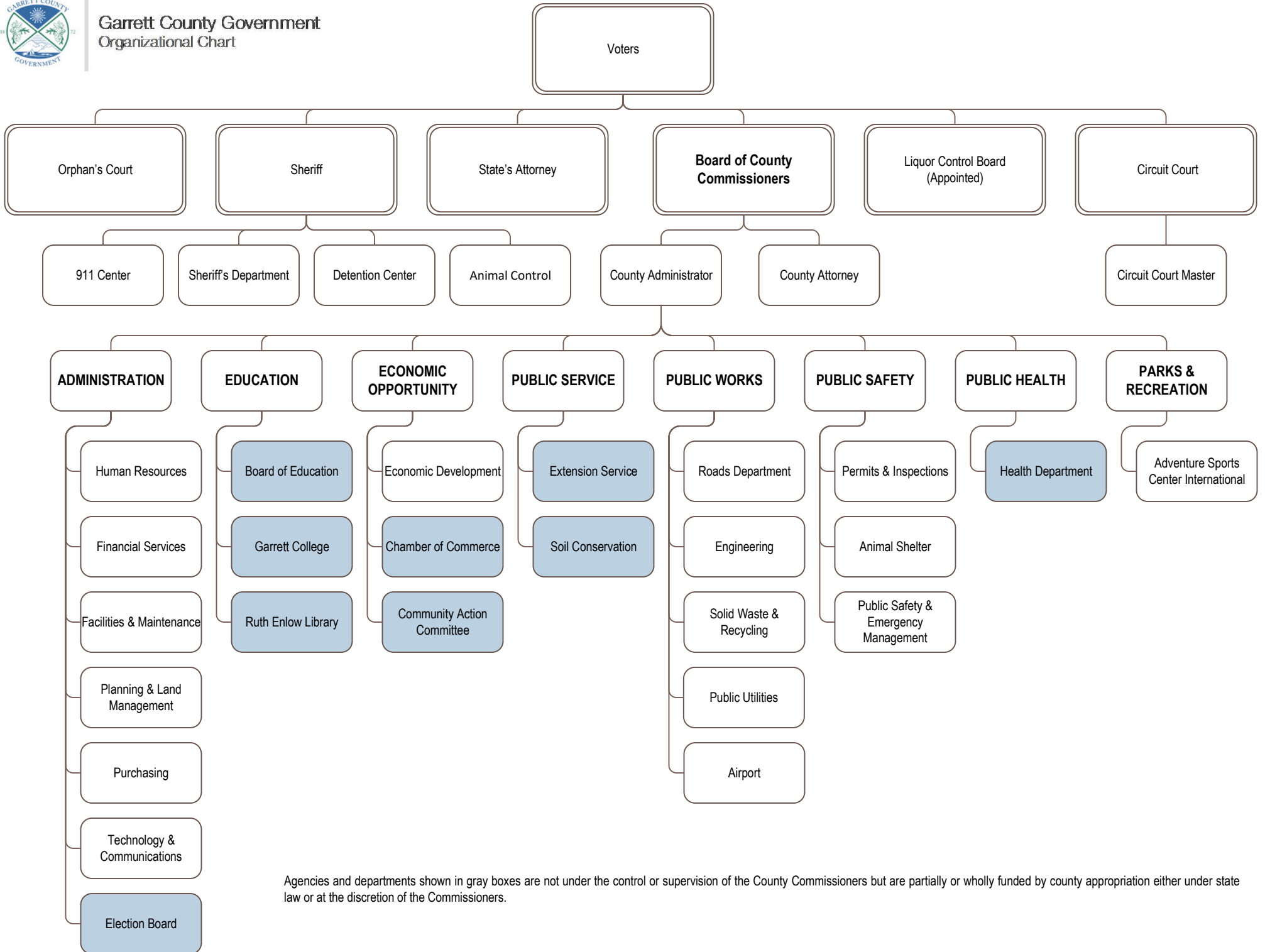
	<b>FY 2019 Amended Positions</b>	<b>FY 2020 Requested Positions</b>	<b>FY 2020 Approved Positions</b>	<b>FY 2020 Total Positions</b>
Airport (2 full time, 1 FTE w/ 2 part time)	3.00	0.00	0.00	3.00
Animal Control (2 full time)	2.00	0.00	0.00	2.00
Animal Shelter (4 FTEs)	4.00	0.00	0.00	4.00
Circuit Court (5 full time, 4 part time)	6.00	0.00	0.00	6.00
Commissioners' Staff (2 full time)	2.00	0.00	0.00	2.00
County Commissioners (3 full time)	3.00	0.00	0.00	3.00
Communications - 911 (12 full time)	12.00	0.00	0.00	12.00
Detention Center (27 FTEs)	27.00	0.00	0.00	27.00
Domestic Violence (1 full time)	1.00	0.00	0.00	1.00
Economic Development (4 full time)	4.00	1.00	1.00	5.00
Election Office (3 full time)	3.00	0.00	0.00	3.00
Emergency Management (3 full time)	3.00	0.00	0.00	3.00
Emergency Medical Services (21 full time, 18 part time)	23.00	0.00	0.00	23.00
Engineering (4 full time)	4.00	0.00	0.00	4.00
Facilities & Maintenance (18 full time, 1 part time)	18.50	0.00	0.00	18.50
Finance (5 FTEs)	5.00	0.00	0.00	5.00
Human Resources (3 full time)	3.00	0.00	0.00	3.00
Information Technologies (4 FTEs)	4.00	0.00	0.00	4.00
Legal (1 full time)	1.00	0.00	0.00	1.00
Permits & Inspections (5 full time, 1 part time)	5.50	0.00	0.00	5.50
Planning & Zoning (6 full time)	6.00	0.00	0.00	6.00
Purchasing (3 full time)	3.00	0.00	0.00	3.00
Public Utilities (34 FTEs)	34.00	0.00	0.00	34.00
Risk Management (1 full time)	1.00	0.00	0.00	1.00
Roads Division - Maintenance (118.5 FTEs)	118.50	0.00	0.00	118.50
Sheriff's Department (38 full time)	38.00	0.00	0.00	38.00
Solid Waste Admin. Staff (9.5 FTEs)	9.50	0.00	0.00	9.50
Solid Waste Site Attendants (10.5 FTEs)	10.50	0.00	0.00	10.50
State's Attorney (8 FTEs)	8.00	0.00	0.00	8.00
Tax Collections (2.5 FTEs)	2.50	0.00	0.00	2.50
<b>Total Personnel</b>	<b>365.00</b>	<b>1.00</b>	<b>1.00</b>	<b>366.00</b>



<b>Boards &amp; Commissions</b>	<b>Members</b>
Planning Commission	7.00
Deep Creek Zoning Appeals Board	7.00
Liquor Control Board	3.00
Board of Election Supervisors	5.00
Judges of the Orphan's Court	3.00
<b>Total Members</b>	<b>25.00</b>



# Garrett County Government Organizational Chart



Agencies and departments shown in gray boxes are not under the control or supervision of the County Commissioners but are partially or wholly funded by county appropriation either under state law or at the discretion of the Commissioners.