

**BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
SEPTEMBER 17, 2002**

IN ATTENDANCE

Chairman Ernest J. Gregg
Commissioner Wendell R. Beitzel
Commissioner Frederick A. Holliday
County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the agenda for September 17, 2002.
2. Minutes of the Public Meeting of September 10, 2002 were read and approved on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg. Administrative Minutes for September 12, 2002 were read and approved on a motion by Commissioner Beitzel, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners issued a proclamation for a "National Dog Week". Chairman Gregg read the proclamation for this declaration to those in attendance.
4. The Board of County Commissioners issued a proclamation for a "Constitution Week". Chairman Gregg read the proclamation for this declaration to those in attendance.
5. Peggy Jamison, Economic Development Specialist, reviewed the display shared by the Board of County Commissioners and the Department of Economic Development in the Garrett County Chamber of Commerce vacation guide. A decision on outlay for the 2003 guide was discussed. It was determined to continue with the display as in the current guide with the Board promoting visiting Garrett County and the Department encouraging businesses to locate in the County.
6. Gary Mullich, Director of the Department of General Services and department staff personnel updated the Board of County Commissioners on a number of issues to include:
 - ∇ Recognition of Lynea Ingram for volunteerism at the Garrett County Animal Shelter.
 - ∇ An introduction of Glenn Shields representing Deep Creek Aviation, LLC who are the newly appointed fixed base operator at the Garrett County Airport. Mr. Shields gave a brief statement on plans to improve service at the Airport. The Board of County Commissioners executed the official operating agreement between the County and Deep Creek Aviation.
 - ∇ Plan for renovations and installation of air conditioning and fire suppression system in the Court House.
 - ∇ Relocation of the Office of Parole and Probation

- ∇ Relocation of the Office of Juvenile Justice
- ∇ Mr. Mullich informed the Board that all closing documents had been executed for the purchase of property to be used for the expansion of the Weber Solid Waste and Collection Site.
- ∇ A report was distributed on the Adopt-A-Lot Program that showed property owners who are participating.
- ∇ A financial report by the Garrett County Liquor Control Board was reviewed that indicated all license holders, distribution of fees collected to municipal entities, and a violation history.

7. The Procurement Office conducted bid openings for the following:

- ∇ Winter abrasives (Bid #02-0917)
- ∇ Contractual snow removal services (#02-0917SR)

Both bids were referred to the Procurement Office for a review and recommendation of award.

ADMINISTRATIVE SESSION

1. Chairman Gregg, on behalf of the Board of County Commissioners, executed an amendment to the Emergency Food Assistance Program Grant Agreement. This program is administered by Garrett County Community Action Committee, Inc
2. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, approved the designation of Garrett County Community Action Committee, Inc. as the organization responsible for the distribution of surplus commodities. Community Action has been responsible for this designation in prior years.
3. The remainder of the day was spent in administrative session.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date