

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**MAY 20, 2003**

**IN ATTENDANCE**

Chairman Ernest J. Gregg  
Commissioner David C. Beard  
Commissioner Frederick A. Holliday  
County Administrator R. Lamont Pagenhardt

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the public agenda for May 20, 2003.
2. Minutes of the Public Meeting of May 13, 2003 and Administrative Session for May 15, 2003 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners conducted a telephone conversation with Duane Cummins, President of the Sky Valley Property Owners Association. The Association had requested a variance on Sears Lane, which is a private road located with this subdivision development, for inclusion into the Garrett County Roads Department Inventory. The Board will take this request under advisement.
4. John Nelson, Director of the Department of Planning and Zoning reviewed a number of issues with the Board of County Commissioners to include the following:
  - Building permit activity report year to date 2003 as compared to prior years.
  - Fiscal Year 2004 Program Open Space allocation of \$104,551 will be available for review and designation by the Board in June.
  - Rural Legacy Program update to include a letter addressed to Governor Erlich pertaining to additional funding to be directed for the cost to cover appraisal expenditures.
  - Status of requested zoning amendments pertaining to transient vacation renters. The Planning Commission will place each amendment on the agenda for the June 4 meeting. At that time the Commission may accept, reject or modify each amendment and submit to the Board of County Commissioners who will advertise for a public hearing to be conducted sometime in mid to late July.

- A brief overview of the Garrett County Heritage Plan was discussed.
5. The Board of County Commissioners, as required under the Annotated Code of the State of Maryland, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, executed a Resolution designating Mr. Pagenhardt as the resident agent for the purpose of service of process on the County in any action, suit, or proceeding that is pending, filed, or instituted against the County.
  6. Jared Zitwer met with the Board of County Commissioners to voice his opinion on the following matters:
    - The adoption of a “living wage ordinance”
    - A mental health trust in Garrett County
    - A potential pedestrian safety hazard at the Board of Education Administrative Building
    - Mr. Zitwer’s involvement with the Garrett County Airport weather station in 1985

The Board thanked Mr. Zitwer for his presentation.

7. The Board of County Commissioners attended the ribbon cutting/dedication ceremony at the Cassel Ridge East Housing Development in Grantsville.
8. The Procurement Office conducted bid openings for the following. All bids received will be reviewed with a recommendation of award to be presented to the Board of County Commissioners as soon as feasible.
  - Tires (bid #03-0520)
  - Culvert pipe (bid #0520C)
  - Dismantling and removal of Radio Antenna Tower (bid #03-0520RT)
9. The session scheduled with the Department of General Services Maintenance Division was not conducted.

### **ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a recommendation from the Garrett County Roads Department to adopt a policy and practice related to any public request for private roadways to be included into the Garrett County Roads Inventory. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved this policy as recommended by Dwight Emory, County Engineer and drafted by Mr. Pagenhardt.
2. The remainder of the day was spent in administrative session.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Ernest J. Gregg, Chairman  
Board of County Commissioners

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Date

