

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
JULY 29, 2003

IN ATTENDANCE

Commissioner David C. Beard
Commissioner Frederick A. Holliday
County Administrator R. Lamont Pagenhardt

NOT IN ATTENDANCE

Chairman Ernest J. Gregg

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the agenda for July 29, 2003.
2. Minutes of the Public Meeting of July 22, 2003, Executive Session of July 22, 2003, and Administrative Session of July 24, 2003 were read and approved on a motion by Commissioner Beard, which was seconded and carried by Commissioner Holliday.
3. The Board of County Commissioners conducted the Staff meeting for July. The following agencies and departments were in attendance:

Department of Economic Development
Department of General Services
Department of Social Services
Garrett County Community Action Committee
Department of Planning and Zoning
Garrett County Extension Service
Ruth Enlow Library
Garrett County Chamber of Commerce
Garrett College
Tri-County Council of Western Maryland
Mountain Top Mental Health Associates
The Dove Center

Stephen Eiswert, a summer intern hired by the Board of County Commissioners, thanked those in attendance for his experience working on a number of issues related to county and municipal governments.

4. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded and carried on a motion by Commissioner Holliday, approved a recommendation for award for custodial cleaning and paper products (bid #03-0624).
5. The Procurement Office conducted a bid opening for the purchase and installation of carpeting (bid #03-0729). All bids received will be reviewed prior to a recommendation of award.
6. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for July 22, 2003 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to address economic development, personnel, zoning, and legal issues. The same motion moved back into Public Session.
 - Principals with Keystone Lime Company, Inc., Department of Economic Development Director Jim Hinebaugh, Department of Planning and Zoning Director John Nelson, Department of General Services Director Gary Mullich (on teleconference), other Department of Economic Development staff, and the Board of County Commissioners discussed the transfer of property to the County to locate and construct the Exhibit/Trade Center. Covenants, use of building, lease or donation of property, access road, utility infrastructure, and other related matters were addressed. Legal counsel for both parties will be involved to evaluate tax and legal implications of this transfer. Mr. Hinebaugh will be designated as the responsible person for the County to promptly begin the planning and construction of the facility.
 - The Board of County Commissioners, Mr. Nelson, Mr. Mullich (teleconference), and Department of Planning and Zoning staff discussed a stormwater management/drainage issue at the Deep Creek Lions Club Field and the property owned by Joseph McKenzie. Excavation and improvements to the field have been underway prior to official notification of the availability of Program Open Space funding by the State of Maryland Department of Natural Resources and the Department of Planning and Zoning. A field inspection report from the State of Maryland Department of the Environment outlining enforcement and compliance proceedings was reviewed. Mr. Mullich will coordinate a settlement on behalf of the Board.
 - The Board of County Commissioners and Mr. Nelson, based on the fact that the public comment period for recommended amendments to the Deep Creek

Watershed Zoning Ordinance was on this date, reviewed the adoption and approval of each section. It was the consensus of the Board to proceed with the adoption of all amendments as recommended and directed Mr. Nelson to prepare a legal resolution for amending the Ordinance. This will be placed on the Board of County Commissioners Public Meeting Agenda for August 5, 2003.

- Mr. Pagenhardt reviewed personnel matters with the Board of County Commissioners. Included in these briefings were issues with the Garrett County Roads Department, Department of Social Services and included the attendance of Gorman Getty, County Attorney.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded and carried by Commissioner Holliday, approved the appointment of Tim Schwinabart as a member of the Garrett County Planning Commission. Mr. Schwinabart had previously served as an alternate to the Commission and will fill the unexpired term of Philip Frantz. The Board will appoint a replacement alternate.
3. Gary Mullich, Director, Department of General Services briefed the Board of County Commissioners on the performing subcontract borings at the GEE Enterprises, Inc. Property. The consensus of the Board was to not proceed with this work at this time. This site was under consideration for the location of a new detention center.
4. Mr. Mullich also received approval from the Board to notify Dr. Sotiere Savopolus, a tenant at the County Public Service Center, that the County will require additional office space for the relocation of the Department of Public Utilities. The action was approved on a motion by Commissioner Beard, which was seconded and carried by Commissioner Holliday. Mr. Mullich will continue to manage this relocation process.
5. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded and carried by Commissioner Beard, appointed Roger Lapp to the position of utility operator with the Department of Public Utilities. An official letter of appointment outlining all terms and conditions of employment will be sent to Mr. Lapp by Mr. Pagenhardt.
6. The remainder of the day was spent in administrative session.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date

