

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
DECEMBER 16, 2003

IN ATTENDANCE

Chairman Ernest J. Gregg
Commissioner David C. Beard
Commissioner Frederick A. Holliday
County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting of December 16, 2003.
2. Minutes of the Public Meeting of December 9, 2003 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. Wendy Yoder, Director, Department of Financial Services briefed the Board of County Commissioners on the following issues:
 - ⇒ Bank services implementation process for the County and First United Bank and Trust
 - ⇒ Online/telephone payment of real property taxes. Ms. Yoder will prepare a press release prior to July 2004 outlining the process
 - ⇒ Interview process for the County Informational Systems Manager that is underway with Ms. Yoder, the County Senior Accountant, Director, Department of General Services, and County Administrator
 - ⇒ Fiscal Year 2003 Audit and Statement of Financial Condition will be completed by December 31, 2003. Ms. Yoder and Mr. Pagenhardt will compose a financial narrative to be included with the audit.
4. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved a recommendation of bid award for Preliminary Engineering and Environmental Reports to Thrasher Engineering.

5. John Nelson, Director, Department of Planning and Zoning briefed the Board of County Commissioners on the following issues:
 - ⇒ Mr. Nelson informed the Board that the Office of Building Permits and Inspections had issued over \$95 million in building permits from January 1, 2003 through this date. There is a possibility that the Office will approve over \$100 million by year-end.
 - ⇒ Mr. Nelson provided clarification and interpretation of the State of Maryland Office of the State Fire Marshall reading that if a residential building is to be occupied by five or more outsiders on a transient rental basis, the provisions for lodging and rooming houses will apply.
 - ⇒ Update on the other countywide permit activity
 - ⇒ Possible legislative request by the Department on updates to the State of Maryland Building Performance Act.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, appointed William Weissgerber, representing the Garrett County Board of Realtors, Richard Devlin, as a citizen at large, and Louise Conjura, citizen at large, to the Deep Creek Watershed Economic Growth and Planning Analysis Task Force. Official letters of appointment will be sent to each appointee.

The Board will also appoint a representative from the Garrett County Chamber of Commerce and rental agencies to the Task Force. The Board had requested a list of at least five names from the Chamber for a Chamber representative and also a rental agency representative. The Chamber did respond but only included three names for each. The Board, on a motion by Commissioner Beard, which was seconded by Chairman Gregg, and made unanimous by Commissioner Holliday, agreed to not accept any of the names submitted by both entities and to request that the Chamber send in additional names as requested. Mr. Pagenhardt will correspond with the Chamber on this matter.

3. Mr. Pagenhardt read a letter from Garrett College President Stephen Herman requesting that the County consider transferring the current site of the Grantsville Roads Garage to the College. The College has been asked to take over the Diesel Institute of American as a way of keeping jobs and revenue in northern Garrett County and this site and building would be adequate for this auxiliary enterprise, a self-funding center of the College. The Board of County Commissioners agreed to proceed with formal action/approval of this request.

4. Chairman Gregg, on behalf of the Board of County Commissioners, executed Change Order #8 for the Grantsville/Northern Garrett Industrial Park Contract 4 with Robert D. Beitzel Excavating.
5. The Board of County Commissioners, on a motion by Chairman Gregg, which was seconded by Commissioner Beard, and made unanimous by Commissioner Holliday, appointed Jack Caruthers to the Board of Trustees of the Ruth Enlow Library of Garrett County. The same motion also re-appointed Hannah Sincell and Rosie Cupler to the Board of Trustees. An official letter of appointment under the signature of Chairman Gregg will be sent to each appointee outlining the term of appointment.

ADJOURNMENT

Attest:

 R. Lamont Pagenhardt,
 County Administrator

By Order of the Board,

 Ernest J. Gregg, Chairman
 Board of County Commissioners

 Date

