

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**JANUARY 6, 2004**

**IN ATTENDANCE**

Chairman Ernest J. Gregg  
Commissioner David C. Beard  
Commissioner Frederick A. Holliday  
County Administrator R. Lamont Pagenhardt

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting of January 6, 2004
2. Minutes of the Public Meeting of December 30, 2003 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. Brad Frantz, Director, Department of Emergency Management briefed the Board of County Commissioners on the following issues:
  - ⇒ A review of the proposed Animal Control Ordinance that was recommended by the Animal Advisory Committee and reviewed by the Board of County Commissioners during a prior session. The Board decided to schedule a public hearing for January 27, 2004 to present the ordinance as recommended for public comment.
  - ⇒ The number of 911 calls for 2003 was 23,700, a number that was significantly greater than 2002.
  - ⇒ Mr. Frantz is meeting regularly with other county emergency management directors to discuss homeland security issues and the purchase of a mobile communication unit.
4. Rodney Glotfelty, County Health Officer, briefed the Board of County Commissioners on recent influenza activity, a clarification of flu vaccine shortages, and other communicable disease matters. Also in attendance for this session were staff personnel from the Public Health Division of the Garrett County Health Department.

5. Brian Bowers, Procurement Officer presented the following recommendations of bid award to the Board of County Commissioners:
  - ⇒ Request for Proposals – Preliminary Engineering and Environmental Reports for Table Rock Water System (RFP #03-1211). The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved this recommendation of award to Thrasher Engineering, Inc. for a total cost of \$2,750.
  - ⇒ Request for Proposals – Preliminary Engineering and Environmental Reports for McHenry Water System (RFP #03-1204MW). The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg, approved this recommendation of award to SPECS, Inc. for a total cost of \$8,950. Commissioner Holliday indicated he would abstain from voting on this recommendation of bid award.
6. Mark Tonkovich, Director, Department of Public Utilities, recommended that the Board of County Commissioners consider and approve an amortization agreement between the County and Wisp Hotel. The proposal would allow the County to loan the Wisp Hotel the amount of \$172,500 for 69 equivalent residential units, at \$2,500 per unit, for a 15-year period based on 1 annual payment of \$16,619.04. The inclusion of this service into the McHenry Water System will make this business the single largest customer. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved this schedule as presented. Mr. Pagenhardt will correspond with County Attorney Gorman Getty to prepare a loan agreement to be executed by both parties.
7. Carol Riley, Secretary to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

#### **ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved Chairman Gregg and Mr. Pagenhardt to execute a Resolution that will allow the Board to enter into a grant agreement with the State of Maryland Department of Business and Economic Development for the amount of \$29,954.50 to be used to fund fifty percent of the Deep Creek Development Analysis Study. After the Resolution was adopted and executed, Chairman Gregg and Mr. Pagenhardt signed all appropriate grant agreement documents between the State and the County.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Ernest J. Gregg, Chairman  
Board of County Commissioners

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Date

