

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
FEBRUARY 8, 2005

IN ATTENDANCE

Chairman Ernest J. Gregg

Commissioner David C. Beard

Commissioner Frederick A. Holliday

(In attendance for Public Session Issue 1 and Administrative Session Issue 1)

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Prior to the Public Session, the Board of County Commissioners, at the recommendation of Mr. Pagenhardt, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to address economic development issues. The same motion moved into Public Session.
2. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there was one addition and one deletion to the Public Meeting of February 8, 2005. The session update with the Garrett County Roads Department would be canceled and the Board would meet in Executive Session as outlined in 1.
3. Minutes of the Public Meeting of February 1, 2005 and Administrative Session of February 3, 2005 were read, and approved on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg.
4. The Procurement Office presented recommendations of bid award for the following:
 - a) Ballistic and Stab Resistant Vests (bid #04-1209V). Awarded to First Choice Armor for a bid price per unit of \$1,842.00 on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg.
 - b) Deep Creek Lake Wastewater Treatment Plant (bid #04-1116). Awarded to Beitzel Corporation for a total bid price of \$11,988,911.00 on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg.
 - c) Trackless Machine (bid #05-0127). Awarded to U.S. Municipal Supply, Inc. for a bid price of \$80,580.79 on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg.

- d) Request for Proposals – Engineering Services – Friendsville Sewer System (RFP #04-1216F). Awarded to The EADS Group for a total cost of \$120,000.00 on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg.
 - e) Request for Proposals – Engineering Services – Trout Run Main Interceptor Replacement (RFP #04-1216TR). Awarded to Thrasher Engineering for a total cost of \$88,795.00 on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg.
5. Procurement Officer Brian Bowers and Mr. Pagenhardt requested that the Board of County Commissioners emphasize current policy on the procurement and bid process for County vehicle purchases. Misinformation had been conveyed to County Departments on standard policy that utilized the State of Maryland Contract for the purchase of all vehicles. Chairman Gregg and Commissioner Beard stated that there would be no amendment to this existing policy.
6. Brad Frantz, Director, Department of Emergency Management briefed the Board of County Commissioners on the following issues:
- a) Strengths, Weaknesses, Opportunities, and Threats Analysis (SWOT) meeting is scheduled for February 9. Mr. Frantz will represent County Government at this meeting.
 - b) Update on purchase of equipment under Homeland Security funds to include the tracking for inventory and assignment to local agencies.
 - c) Training is scheduled and ongoing for Damage Assessment Training classes.
 - d) Other Departmental matters.
7. Jonathan Kessler, principal with Smiley’s Pizzeria and Pine Lodge Steak House met with the Board of County Commissioners on an opinion by the County Attorney related to the transfer of equivalent residential units (ERU’s). County Attorney Gorman Getty was in attendance for this session. Mr. Kessler presented what he felt was evidence that a prior agreement was executed between the then Garrett County Sanitary Commission and Mr. Kessler that he believed referenced all properties as one parcel and therefore, ERU’s could be transferred or retained for connection. Also, Mr. Kessler requested consistent policy and indicated that other transfers were allowed. Mr. Getty informed Mr. Kessler that if he produced a copy of this agreement, he would review the written language as it may apply to this request for transfer. Mr. Kessler also requested that the Board of County Commissioners again review the policy for transferring ERU’s by property owners between properties under the same ownership.
8. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

ADMINISTRATIVE SESSION

1. Prior to the Public Session, the Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made

unanimous by Chairman Gregg, approved salary recommendations by the Salary Review Commission as recommended. Another recommendation by the Commission to restrict term limits for all boards and commissions was not accepted. An official announcement on this determination will be scheduled for the Public Meeting on February 15, 2005.

2. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
3. Chairman Gregg executed a letter on behalf of the Board of County Commissioners submitting a renewal application for the Bear Creek Rural Legacy Program. The application requests a total of \$1,619,670 for the preservation of 1,000 acres of land within the Bear Creek Drainage Basin.
4. Chairman Gregg, Mr. Getty, and Mr. Pagenhardt, on behalf of the Board of County Commissioners and Garrett County Community Action Committee, Inc. executed the Fiscal Year 2005 Rental Allowance Program Application in the amount of \$70,890.
5. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg, approved \$10,000 from funds restricted for the Community Athletic Recreation Center to be expended for promotional and design purposes. An official letter from Garrett College will be requested to outline the conditions of this appropriation.
6. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg, approved a recommendation of appointment for James Beckman and Ronald Harvey as plant operators with the Department of Public Utilities. Mr. Pagenhardt will send an official letter of appointment both new employees.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date