

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
AUGUST 30, 2005

IN ATTENDANCE

Chairman Ernest J. Gregg

Commissioner David C. Beard

Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

ADMINISTRATIVE SESSION

1. The Board of County Commissioners discussed the issue of creating a County Department of Parks and Recreation. Mr. Pagenhardt, James Hinebaugh, Director of the Department of Economic Development, and John Nelson, Director, Department of Planning and Land Development requested direction from the Board on this matter. The Board agreed to proceed with the concept of employing either a consulting firm or employee. Mr. Hinebaugh will explore funding for the establishment of this new area of County Government responsibility.
2. Mr. Pagenhardt reviewed other administrative correspondence and information.

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting Agenda.
2. Minutes of the Public Meeting of August 23, 2005 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. Wendy Yoder, Director, Department of Financial Services updated the Board of County Commissioners on the following matters:
 - a) Chairman Gregg, on behalf of the Board, executed the 2005 Personal Property Tax return for the Garrett County Sanitary District, Inc. The District is exempt from the tax; however, the return is required.

- b) The Board and Mr. Pagenhardt executed a Resolution on behalf of the Garrett County Sanitary District, Inc. authorizing the issuance of a bond in the amount of \$115,800 for the Keyser's Ridge Water System Improvement.
 - c) Update on Bay Restoration fee as it applies to residents who have septic tanks, specifically with the identification of users.
 - d) Update on the status of current investments and cash flow.
 - e) Status of Fiscal Year 2005 Financial Audit.
4. John Nelson, Director, Department of Planning and Land Development and staff updated the Board of County Commissioners on the following matters:
- a) Comparison with new subdivision building activity from 2002 through year to date 2005.
 - b) Planned residential development summary to include plan for utility and road infrastructure.
 - c) Building permit summary.
 - d) Update on licensing and enforcement matters.
 - e) Update on Rural Legacy Program.
 - f) The State Highway Administration Annual Tour has been tentatively scheduled for October 7. 2004 Project list was presented for review and commentary for projects to be considered for 2005.
 - g) Mr. Nelson presented the State Highway Administration Highway Needs Inventory listing.
5. Brian Bowers, Procurement Officer, presented the Board of County Commissioners with a recommendation of bid award for (2) Crew Cab Pick-ups (bid #05-0818C). The Board determined to take the recommendation under advisement pending legal review.
6. Gary Mullich, Director, Department of General Services briefed the Board of County Commissioners and requested direction on the acquisition of the Floyd Ellis property adjacent to the Garrett County Airport. Specifics of the final offer made to Mr. Ellis are outlined in an interoffice memorandum from Mr. Mullich to Mr. Pagenhardt. The Board directed Mr. Mullich to proceed with the final offer and if it is not acceptable to Mr. Ellis the condemnation process will be initiated.
7. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.

2. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, appointed Justin Baker to the position of Laborer with the Garrett County Roads Department. Mr. Pagenhardt will send an official letter of appointment to Mr. Baker outlining all terms and conditions of appointment.
3. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, appointed William Winters to the position of Criminal Investigator with the Office of the Garrett County State's Attorney. Mr. Pagenhardt will send an official letter of appointment to Mr. Winters outlining all terms and conditions of appointment.
4. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved a Public Hearing Advertisement Policy. The policy reads that *"all advertisement costs for all public hearings that are required by law to be duly advertised will be paid for by the Board of County Commissioners. If a public hearing is postponed and rescheduled at the request of the petitioner, the petitioner will be responsible for paying the cost of the re-advertisement."*

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date