

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
APRIL 25, 2006

IN ATTENDANCE

Chairman Ernest J. Gregg
Commissioner David C. Beard
Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there was one (1) addition and no deletions to the Public Agenda for April 25, 2006. The Purchasing Department requested the addition of two (2) recommendations for bid award to the public agenda. These are reflected in the meeting minutes under 9. (c) and (d).
2. Minutes of the Public Meeting of April 18, 2006 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, executed a Proclamation declaring May 4, 2006 as "A Day of Prayer in Garrett County".
4. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, executed a Proclamation declaring May 1 - 7, 2006 as "Cover the Uninsured Week in Garrett County".
5. The Board of County Commissioners conducted the monthly department head staff meeting. In attendance were representatives from the following departments, agencies, and offices:
 - a) Garrett County Department of Social Services
 - b) Ruth Enlow Library of Garrett County

- c) Garrett College
- d) Garrett County Community Action Committee, Inc.
- e) Department of Financial Services
- f) Tri-County Council of Western Maryland
- g) Garrett County Extension Service
- h) Garrett County Health Department
- i) Department of Economic Development
- j) Department of Planning and Land Development
- k) Department of Public Utilities
- l) Office of the State's Attorney
- m) Garrett County Chamber of Commerce
- n) Department of General Services
- o) Dove Center

6. Duane Yoder, President, Garrett County Community Action Committee, requested that the Board of County Commissioners approve a request for real property tax credit for the Liberty Square Project for a three (3) year tax abatement beginning with the first tax year after completion. The Board has legislative authority to grant such abatement and has done so on other Community Action projects. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved this abatement. The Board, on the same motion, executed a Resolution certifying this tax abatement.
7. Mr. Yoder requested that the Board of County Commissioners execute a letter of support to the Maryland Department of Housing and Community Development on behalf of Community Action and Liberty Square Limited Partnership for rental production funds and low income housing tax credits for the purpose of developing a thirty (30) unit affordable, elderly rental housing development. Chairman Gregg, on behalf of the Board, executed this letter of support.
8. Town of Oakland Council Member Jerome Moyer and Allegheny Power representative John Emerick met with the Board of County Commissioners to discuss the intersection of Memorial Drive and Fourth Street as it applies to the current location of utility lines and poles. This intersection had been a topic of discussion with the Traffic Advisory Committee as it relates to safety, particularly visual distance and alignment. Mr. Moyer also mentioned the feasibility of using the county staff on this matter. The Board will take this under advisement and Mr. Pagenhardt will review this issue with Roads Department staff on the availability of engineering staff.
9. John Nelson, Director, Department of Planning and Land Development, met with the Board of County Commissioners to discuss the Kendall Trail Improvement Project. The Youghiogheny River Advisory Board had previously reviewed a

proposal by the Friendsville Revitalization Committee to make improvements to the existing tram road extending between Friendsville and the former logging community of Kendall. This matter was outlined in an April 17, 2006 letter from Mr. Nelson to the Board. Michael Palencar, representing the Friendsville Revitalization Committee, was also in attendance for this session. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous Chairman Gregg, approved the proposal by the Committee to maintain the Trail.

10. The Purchasing Department presented recommendations for bid award to the Board of County Commissioners for the following.

- a) Pole Building (bid #06-0406PB). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved the bid to Thomas and Thomas Corporation for \$28,000.
- b) Aviation Consulting Services – Garrett County Airport (bid #06-0328). The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved the bid to URS Corporation. Funding is not a part of this award. The Federal Aviation Administration requires the County to obtain a proposal from the selected firm when a task is identified and that proposal is reviewed by a third party consultant for certification of a “Fair and Equitable” cost.
- c) Property Survey and Engineering Services (bid #06-0420PS). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved the bid to Mountain View Engineering & Surveying, Inc. for \$23,750.
- d) Keyser’s Ridge Exploration Project – Test Well Drilling Services (bid #06-0406TW). The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved the bid to Wayne’s Water ‘N’ Wells for \$32,400.

11. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week. The Board recognized Ms. Riley for her dedicated service to the County Government in furtherance of “Administrative Secretaries Week”.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, appointed Joan Crawford to the Garrett County Commission for Women. An official letter of appointment will be sent to Ms. Crawford under the signature of Chairman Gregg.
3. The Board of County Commissioners reviewed a letter from the Friendsville Volunteer Fire & Rescue Department, Inc. requesting a donation of \$1,000 for Friendsville Days. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved this appropriation.
4. Mr. Pagenhardt presented two recommendations of employment with the Department of Public Utilities to the Board of County Commissioners.
 - a) Recommendation of appointment for Lori Collins to the position of Accounting/Billing Assistant. The Board, on a motion by Commissioner Beard, which was seconded by Chairman Gregg, and made unanimous by Commissioner Holliday, approved this recommendation of appointment. Mr. Pagenhardt will prepare an official letter of appointment to Ms. Collins specifying all terms and conditions of employment.
 - b) Recommendation of appointment for Amy DeWitt to the position of Administrative Assistant I. The Board, on a motion by Commissioner Beard, which was seconded by Chairman Gregg, and made unanimous by Commissioner Holliday, approved this recommendation of appointment. Mr. Pagenhardt will prepare an official letter of appointment to Ms. DeWitt specifying all terms and conditions of employment.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date