

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**JANUARY 23, 2007**

**IN ATTENDANCE**

*Chairman Ernest J. Gregg*  
*Commissioner Dennis G. Glotfelty*  
*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

Prior to public session, the Board of County Commissioners met with County Attorney Gorman Getty and Mr. Pagenhardt to discuss legal matters.

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting Agenda for January 23, 2007.
2. Minutes of the Public Meeting of January 16, 2007 were read and approved on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous Commissioner Gregg.
3. John Nelson, Director, Department of Planning and Land Development briefed the Board of County Commissioners on the following matters:
  - a) Notification that a public information session is scheduled for February 8, 2007 to discuss visioning for planning and growth for Garrett County over the next 25-year period.
  - b) Notification that a public information session is scheduled for February 27, 2007 to present water quality data for Deep Creek Lake.
  - c) Status of Thousand Acres Development appeal process of recent opinion by the Circuit Court.
  - d) Information on Circuit Court judgment on Wolf vs. the Town of Oakland.
  - e) The Board of County Commissioners reviewed a letter from the Oakland Mayor and Town Council asking for approval by the Board of the Town's intent to annex certain properties. Mr. Nelson presented the requirements of State Planning and the Department of

Planning and Land Development on this matter. Mr. Pagenhardt recommended that Mr. Nelson prepare a letter to the Council of behalf of the Board specifying these requirements. The Board concurred with this recommendation.

- f) Mr. Nelson provided an outline of anticipated Chesapeake Bay Foundation legislation that would establish a statewide development plan and regional planning authorities.
  - g) Report of final year 2006 building permit activity. The number of permits is down by 5% over 2005 but square footage increased by 13%.
  - h) Applications to AgLand Preservation Foundation are to be reviewed for approval this week.
  - i) Presentation of licensing and enforcement for transient vacation rental, junkyard, livability rental code, mobile home park tax, accommodation tax violations, amusement machine licensing/stickers, miscellaneous/update summary.
  - j) Other departmental matters.
4. Gary Mullich, Director, Department of General Services presented the Board of County Commissioners with the following lease amendments:
- a) The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, approved the amendment to the lease between the Board and Clinton J. McKenzie, Jr.
  - b) The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, approved the amendment to the lease between the Board and Spectrum Bioscience.
5. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
6. Public Commentary. Charlie Thorne voiced his opinion on a number of County issues.
7. The Board of County Commissioners, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel and financial matters. The same motion moved back into Public Session.

## ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners met with representatives from the Emergency Medical Services Committee to discuss activities that have transpired since the Committee was appointed. These included the cooperation between responsible agencies; drafting and approval of Committee by-laws; development of mission statement; and status of Length of Service Award Program for fire and rescue volunteer. The Committee also recommended the employment of a contractual employee to manage and finalize volunteer qualifications and begin to evaluation rescue advanced life support response time.

The Board, on a motion by Chairman Gregg, which was seconded by Commissioner Glotfelty, and made unanimous by Commissioner Holliday, authorized the advertisement of this position with a term of employment agreement not to exceed June 30, 2007. Mr. Pagenhardt will review a draft job description and develop an employment agreement outlining all terms and conditions.

3. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, approved a request by Hugh D. Umbel to transfer one (1) equivalent residential unit from Map 50, Parcel 314 to Map 50, Parcel 405.
4. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, re-appointed Kathy Helbig to the Board of Trustees of the Ruth Enlow Library of Garrett County. An official letter outlining the term of appointment will be sent to Ms. Helbig under the signature of Chairman Gregg.
5. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, re-appointed Joe McRobie to the Garrett County Planning Commission as an alternate member. The Board, on a motion by Commissioner Glotfelty, which was seconded by Chairman Gregg, and made unanimous by Commissioner Holliday, re-appointed Commissioner Holliday as an ex-officio member of the Commission. Official letters of appointment will be sent to Mr. McRobie and Commissioner Holliday under the signature of Chairman Gregg.
6. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, re-appointed Anna Mary Fratz and Sandi Winters to the Garrett County

Health Planning Council. Official letters of appointment will be sent to Ms. Fratz and Ms. Winters under the signature of Chairman Gregg.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Ernest J. Gregg, Chairman  
Board of County Commissioners

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Date