

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
JANUARY 15, 2008

IN ATTENDANCE

Chairman Dennis G. Glotfelty
Commissioner Ernest J. Gregg
Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the agenda for this date. (The Executive Session scheduled on this date will be conducted in Administrative Session.)
2. Minutes of the Public Meeting of January 8, 2008 and Executive Session of January 8, 2008 were read and approved on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty.
3. Wendy Yoder, Director, Department of Financial Services briefed the Board of County Commissioners on the following issues:
 - a) Update on County supplemental tax credit proposal.
 - b) Delinquent business personal property accounts to include write-offs and active accounts that will be notified by the County Attorney.
 - c) County employee W-2's are being prepared and will be distributed.
 - d) Completion of Fiscal Year 2007 Audit will be extended until January 31, 2008.
 - e) Fiscal Year 2009 Budget requests for all departments have been placed on-line for preparation and submittal for review.
 - f) Discussion on Homestead Tax Credit application.
 - g) Other departmental issues.

4. John Nelson, Director, Department of Planning and Land Development briefed the Board of County Commissioners on the following issues:
 - a) Update on and status of County Comprehensive Plan.
 - b) Update on Ag-Land Preservation Program and Rural Legacy Program.
 - c) The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, executed a letter to the Agricultural Land Preservation Foundation designating the commitment of \$135,000 of the retained Ag-Transfer Tax as the County's local matching funds for the Fiscal Year 2008 Easement Acquisition Program.
 - d) Update on County building permits from 2003 through 2007.
 - e) Update on County subdivision applications.
 - f) Solicitations for Program Open Space projects will be sent this month.
 - g) Mr. Nelson read/presented the Board of County Commissioners with a letter of recommendation on behalf of the Planning Commission regarding proposed amendments to the Deep Creek Watershed Zoning Ordinance for hotels and motels. A public hearing is required by the Board of County Commissioners to approve the amendment as presented or modify any specific sections. The Board will take this matter under advisement.
 - h) Other departmental issues.
5. Public Commentary. None on this date.
6. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for January 8, 2008 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters relative to a request by Sheriff Berkebile for an salary increase in all law enforcement personnel. The Board will take this matter under advisement as part of the Fiscal Year 2009 Budget process. The same motion moved back into Administrative Session.
7. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners reviewed the Purchase/Right of Entry Agreement executed between Chairman Glotfelty and Shirley L. Hetrick. In attendance for this session were James Hinebaugh, Director, Department of Economic Development; Wendy Yoder, Director, Department of Financial Services; Fred Polce, General Superintendent, Roads Department; Dwight Emory, County Engineer, Roads Department; John Nelson, Director, Department of Planning and Development; and David Ritchie, Project Engineer, Roads Department. The Board, on a motion by Chairman Glotfelty, which was seconded and carried by Commissioner Gregg, agreed to the provisions of the Agreement as executed by all parties. Commissioner Holliday voted in opposition to the motion.
3. The Board of County Commissioners met with staff personnel listed in #2 to discuss issues relative to improvements to Glendale Road and the Wisp Adventure Road project. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved a budget amendment (estimated to be \$189,975) that would be directed to utility relocation for the Glendale Road Project. On Wisp Adventure Road the Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, agreed to an option for additional services for stormwater management ponds (listed as option #2) in the amount of \$4,290. Other points of discussion and action taken (if applicable) are on file with Mr. Hinebaugh to include notations of decision and confidential information.
4. The Board of County Commissioners met with Mr. Hinebaugh and Ms. Yoder to discuss the Adventure Sports Center, the former Phenix Technologies Building, Chestnut Ridge Business Park, and the County tax credit program. Points of discussion and action taken (if applicable) are on file with Mr. Hinebaugh to include notations of decision and confidential information.
5. The Board of County Commissioners met with representatives from the Garrett County Extension Office and Department of Financial Services to discuss gypsy moth suppression. The Board agreed to a cost share as requested by the State of Maryland Department of Agriculture of \$59,940. Mr. Pagenhardt will officially respond to the Department on this agreement.

6. Mr. Pagenhardt reviewed a recommendation by Edward McLellan, Chairperson, Garrett County Emergency Services Board, to increase the general public membership on the Board from one (1) member to three (3) members, bringing the total Board representation to eight (8) members. The Board of County Commissioners on a motion by Commissioner Gregg, which was seconded and carried by Chairman Glotfelty, agreed to this recommendation of board composition. Commissioner Holliday voted in opposition to the motion.
7. Mr. Pagenhardt presented the Board of County Commissioners with a request for financial assistance by the Mayor and Town Council of Oakland in the amount of \$6,000, payable to the United States Department of Agriculture for the disbursement of crow within the Town. Commissioner Gregg entered a motion to approve this request for funding, which did not receive a second. Commissioner Holliday entered a motion entered to disapprove the request for funding, which did not receive a second. After the close of the administrative session, Commissioner Holliday entered a motion to approve funding of \$3,000, which was seconded and carried by Chairman Glotfelty. Commissioner Gregg was not included in the vote.
8. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, approved and authorized Chairman Glotfelty to execute on behalf of the Board an Application for Financial Assistance (revised) that would transfer previously approved Appalachian Regional Commission (ARC) funding from the Friendsville Sewer Rehabilitation Project to the McHenry Business Park in the amount of \$300,000. (ARC funding in the amount of \$750,000 reserved for the Keyser's Ridge Sewer Project that had been approved will be transferred to the Friendsville Sewer Rehabilitation Project.
9. The Board of County Commissioners reviewed requested appointments for the Region I Emergency Medical Services Advisory Council. The Board will take all recommendations under advisement.
10. The Board of County Commissioners reviewed a request for approval of funding by Garrett College that will be designated for the Director of the Community Athletic Recreation Center. The College had requested assurance from the Board that funding would be included in Fiscal Year 2009 for this position. The Board will take this matter under advisement as part of the budget review and approval process and will attempt to provide an answer by the end of March. Mr. Pagenhardt will respond to College President Dauphinais on this decision.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Dennis G. Glotfelty, Chairman
Board of County Commissioners

Date