

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
October 13, 2009

IN ATTENDANCE

Chairman Dennis G. Glotfelty
Commissioner Ernest J. Gregg
Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting for October 13, 2009. Mr. Pagenhardt also noted several matters to be discussed during the administrative session on this date.
2. Minutes of the Public Meeting of October 6, 2009 and Executive Session for October 6, 2009 were approved on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty.
3. The Board of County Commissioners received a check from Jon Burrell, Executive Director, Local Government Insurance Trust that will provide funding to the Animal Control Office for the purpose of enrolling an employee in the 90 hour certification at the State of Maryland Animal Control Officer Academy. Mr. Burrell presented an overview of LGIT, specifically training and grant funds and other services provided to Garrett County and other Maryland counties and municipalities by the Trust. Mr. Burrell provided his compliments to DaVina Griffith, County Risk Manager for her professionalism and attention to countywide risk management responsibilities.
4. Jerome Moyer, General Superintendent, County Roads Department updated the Board of County Commissioners on the following matters:
 - a) Update on year-to-date paving operations and roads completed (16 miles).
 - b) Status of Crellin Underwood Bridge completion which is estimated to be December 1.
 - c) Status of Swallow Falls Bridge which has been assigned as one-way traffic lane.

- d) The Board executed a Road Transfer Agreement with the State Highway Administration that would transfer certain sections of roads between the County and the State.
 - e) Ongoing and planned maintenance projects.
 - f) Other departmental matters.
5. The Purchasing Department presented a recommendation of bid award for the following purchases:
- a) Standing Timber for Sale (bid #09-1001T). The Board of County Commissioners on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved an award to Joe Colmer Logging for \$7,200.00.
 - b) Evaluation and Repair of HVAC Control Systems. The Board of County Commissioners on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved an award to Simpson Technical Services, LLC for \$17,780.00, hourly rate \$90 per hour.
6. Public Commentary. None on this date.
7. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
8. The Board of County Commissioners reviewed a letter from the Maryland Department of Agriculture that requested an estimated cost of up to \$16,625, which represents a fifty percent (50%) cost share to perform cooperative gypsy moth surveys. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved funding up to the estimated cost estimated by the Department of Agriculture.
9. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for October 6, 2009 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

Prior to the call to order of the public session on October 6, 2009, the Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters. The context of this executive session does not fall under the provisions of the open meeting act and therefore will remain confidential. The same motion moved into Public Session.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.

2. The Board of County Commissioners, on a motion by Chairman Glotfelty, which was seconded by Commissioner Holliday, and made unanimous by Commissioner Gregg, appointed Suzanne Nicolas (fulfilling the term of Patricia Bobo) and Krista McKenzie to the Garrett County Commission for Women. An official letter outlining all terms of appointment will be sent to these appointees under the signature of Chairman Glotfelty.

3. The Board of County Commissioners met with John Nelson, Director, Department of Planning and Land Development to discuss draft revisions to the Deep Creek Lake Zoning Ordinance, the Garrett County Sensitive Areas Ordinance, and the Garrett County Subdivision Ordinance. A public hearing is scheduled for October 14, 2009 to receive commentary on each ordinance and proposed changes.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Dennis G. Glotfelty, Chairman
Board of County Commissioners

Date