

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**July 19, 2011**

**IN ATTENDANCE**

*Chairman Gregan T. Crawford*  
*Commissioner Robert G. Gatto*  
*Commissioner James M. Raley*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated there were no additions or deletions to the Public Meeting Agenda for July 19, 2011. Mr. Pagenhardt also noted several matters to be discussed during the administrative session on this date.
2. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved the Public Meeting Minutes for July 5, 2011, Administrative Minutes for July 12, 2011, and Administrative Minutes of July 14, 2011.
3. The Board of County Commissioners, Sheriff Robert Corley and State's Attorney Lisa Thayer Welch executed the Garrett County Forfeiture Agreement which defines the forfeiture of "property" located herein and which is subject to forfeiture under the Criminal Procedure Article of the Annotated Code of Maryland. Maryland State Police is a party to the Agreement however no one from this agency was in attendance, once their signature is obtained the Agreement will be distributed to all parties. Prior to the execution of the Agreement, Ms. Thayer Welch explained the purpose of the agreement and the process for distribution of assets seized by law enforcement.
4. Sheriff Corley briefed the Board of County Commissioners on the following matters:
  - a) Dispatch area relocation and renovations.
  - b) Other maintenance and renovation to Department Office Area.
  - c) Cal Ripken Baseball Camp
  - d) All Good Festival arrests
  - e) Other departmental matters
5. The Purchasing Department presented the following recommendation of bid award to the Board of County Commissioners:
  - a) Invitation to Bid – Electrical Services (bid # 11-0623E). The Board, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved an award to Evergreen Electric, LLC for

an hourly basis of \$45.00 per hourly and a 15% mark-up for materials. Commissioner Gatto requested and received clarification on master electrician work versus electrician.

- b) Request for Proposals – Garrett County Land Preservation – Parks and Recreation Plan (RFP # 11-0614L). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved an award to Environmental Resources Management for a total case study cost of \$24,950.00. Total cost for the plan preparation will be provided by Program Open Space funds.
  - c) Invitation to Bid – Hopeland Village Road and Utility Improvements (bid #11-0630). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved an award to BYCO Enterprises, Inc. for \$243,434.47 and approved a waiver for an engineer specified requirements regarding payment for mobilization as part of the bid. The project is funded through a Community Development Block Grant administered by the Maryland Department of Housing and Community Development.
  - d) Invitation to Bid – Garrett County Sheriff’s Department & Detention Center Uniforms (bid #11-0630U). The Board, on a motion by Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley, approved an award to Howard Uniform Company for a total cost of \$15,481.40. Line item budget for Fiscal Year 2012 is \$32,000.
6. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
  7. Public Commentary.
    - a) Kitty Mills, on behalf of the Bloomington Community, expressed her appreciation and presented a photograph of Bloomington Elementary School to the Board of County Commissioners.
    - b) Nicole Christian, President, Garrett County Chamber of Commerce expressed her appreciation to the Board of County Commissioners for their participation in the Business Before Hours earlier on this date.
  8. The Board of County Commissioners executed a Proclamation designating/recognizing August 1–7, 2011 as Barn Quilt Week. Members of the Barn Quilt Association were in attendance for this session and provided a chronology of their organization.
  9. The Board of County Commissioners reinforced the appointment of Commissioner Raley on the Governor’s Marcellus Shale Safe Drilling Initiative Advisory Commission. Oakland Mayor Margaret Jamison, Shawn Bender, and Senator George Edwards were also appointed to the Commission. Chairman Crawford and Commissioner Gatto expressed their support to Commissioner Raley on this appointment.
  10. The public session to announce a decision on approving a policy to establish speed limits on County roadways was deferred until a later date.

11. The Board of County Commissioners, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, and based on a recommendation by County Attorney Gorman Getty, Mr. Pagenhardt, and Department of Public Utilities staff determined to cancel the *Public Hearing* scheduled on this date to receive public commentary to consider changes to the water connection and quarterly user fee policy for multi-family residential units served by 1 water meter which size is 2 inches or greater. Additional time is required to allow and afford staff more time to present information and recommendations of policy revision to the Board.

Public commentary was encouraged and received on a number of related issues and will be taken under advisement.

### **ADMINISTRATIVE SESSION**

1. The Board of County Commissioners met in Administrative Session prior to the Call To Order of the Public Session to discuss the following matters:
  - a) Discussion on public hearing notification to include publishing of legal notices required by State Statute and additional notice to directly affected property owners or other parties.
  - b) Discussion on developing and implementing a policy on deferral of connection to the McHenry Water Sanitary District consistent with the provisions of Article 9 of the Environmental Article of the Annotate Code of Maryland.
  - c) Discussion on recent Stormwater runoff on Marsh Hill Road and Hoyes Run Road in the Deep Creek Lake area.
  - d) Other administrative matters.
2. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Chairman Crawford, and made unanimous by Commissioner Gatto, appointed Mikal Zimmerman to the Garrett County Marcellus Shale Natural Gas Advisory Committee. An official letter of appointment will be sent to Ms. Zimmerman under the signature of Chairman Crawford outlining the terms of appointment.
3. The Board of County Commissioners, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, made the following appointment/reappointments to the Garrett Trails. An official letter of appointment will be sent to these individuals under the signature of Chairman Crawford outlining the terms of appointment.

### **REAPPOINTMENT**

1. Bill Atkinson, Maryland Department of Planning
2. William DeVore, Garrett County Department of Planning & Land Development
3. Peggy Jamison, Grant Resource Writer
4. Dave Marple, Maryland Department of Natural Resources
5. Barry Ritchie, Maryland State Highway Administration
6. Dave Ritchie, Garrett County Engineering Department

### **APPOINTMENT**

1. Meg Ellis, Garrett County Department of Economic Development

2. Major Cindy Ecker, Maryland Park Service
  3. Wade Dorsey, Savage River State Forest
  4. Dee Dee Ritchie, Garrett County Heritage Areas Coordinator
  5. Bob Stephens, General Public
4. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Chairman Crawford, and made unanimous by Commissioner Gatto, made the following appointments/reappointment to the Garrett County Mental Health Advisory Committee. An official letter of appointment will be sent to these individuals under the signature of Chairman Crawford outlining the terms of appointment.

**REAPPOINTMENT**

Patricia Schrock

**APPOINTMENT**

1. Charley Briskey, Horizon Goodwill Industries
2. Steve Richard, General Public Member
3. Dawn Graves, Local Mental Health Profession
4. Debby Ward, Mental Health Professional who is not a physician
5. Mary Ellen Nasif, Relative of consumer
6. Darla Panther, General Public

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Gegan T. Crawford, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date