

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
February 5, 2013

IN ATTENDANCE

Chairman Robert G. Gatto
Commissioner Gregan T. Crawford
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

Prior to the Call to Order of the public session the Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters. The same motion ended the Executive Session.

PUBLIC SESSION

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

1. Additions/deletions to the public meeting agenda. Mr. Pagenhardt indicated there were no additions or deletions to the Public Meeting Agenda for February 5, 2013. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved the Public Meeting Agenda for February 5, 2013.
2. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved the Public Meeting Minutes for January 22, 2013, Executive Session Minutes of January 22, 2013, Administrative Session Minutes of January 29, 2013, and Executive Session Minutes of January 29, 2013.
3. The Board of County Commissioners provided an update on boards, commissions, and committees dates.
4. The Board of County Commissioners received departmental updates from the following agencies and offices:
 - a) Adventure Sports Center International (ASCI). Presentation summary is attached to these minutes as **Exhibit 1**. Commissioner Raley requested that the public record reflect documentation on the request by Deep Creek 2014 for State bond funding for capital improvements for the 2014 World Event and ASCI. Amount of funding is \$1 million with matching fund from the Appalachian Regional Commission (ARC).
 - b) County Airport. Presentation summary is attached to these minutes as **Exhibit 2**. Other issue reviewed and presented was location of the County Emergency Operations Center the Airport.
 - c) County Animal Shelter. Statistics at the shelter were presented and reviewed.
5. Public Commentary.
6. Members of the Salary Study Commission presented the Board of County Commissioners with the following recommendations:

***WHEREAS**, in accordance with the provisions of said Chapter 32-43 of the Code of Garrett County, the Garrett County Salary Study Commission made a study of the aforesaid salaries and recommended to the Board of County Commissioners the following annual salaries, namely:*

The Board of Garrett County Commissioners

- Increase annual salary to \$36,000 is recommended. Current salary if \$32,500.

Judges of the Orphans Court for Garrett County

- No increase in salary is recommended. Current salaries are \$4,500 for Chief Judge and \$4,200 for Judge.

Sheriff for Garrett County

- Increase annual salary to \$85,000 is recommended. Current salary is \$75,000.

Garrett County Board of Education

- No increase in salary is recommended. Current salary is \$4,000.

Garrett County Board of Election Supervisors

- Increase salary of President to \$3,300. Current salary is \$2,800 for President.
- Increase salary of all members and alternates to \$3,000. Current salary is \$2,500 for Member, and \$2,200 for Substitute Member
- Increase the stipend for logic and accuracy testing for all Board Supervisors to \$100 per day. Current stipend is \$50.

Garrett County Liquor Board

- No increase in salary is recommended. Current salary is \$2,500.

Commissioner Raley entered a motion to approve all recommendations as presented by the Salary Study Commission. The motion failed to receive a second. Commissioner Raley stated that he believed the Commission was appointed to interview the required boards, officials, and commissions and present a well thought out recommendation. He supported this process that is outlined in the Code of Ordinances for Garrett County. Commissioner Raley also pointed out that any increase in salary would be effective for persons elected or appointed after the 2014 General Election.

Commissioner Crawford entered a motion that would approve a salary increment for the Sheriff, salary increase and stipend for Members of the Board of Election Supervisors as recommended. The motion was seconded by Chairman Gatto and made unanimous by Commissioner Raley.

Commissioner Crawford entered a motion to leave all remaining salaries at their current levels. The motion was seconded and passed by Chairman Gatto. Commissioner Raley voted in opposition.

The Board executed an Ordinance formally adopting this action. Attached as **Exhibit 3** is a spreadsheet on County Elected and Appointed Officials Salary History.

7. The Garrett County Chamber of Commerce presented a group sales update to the Board of County Commissioners. Nicole Christian, President and CEO and Jen Durben, Group Sales and Marketing Manager were in attendance. A copy of this presentation is on file in the Office of the Board of County Commissioners.
8. Michael Bradley requested time with the Board of County Commissioners to discuss the public sewer service to his property on 33 Santa Fe Trail, Roman Nose Subdivision, at Deep Creek Lake. Linda Lindsey,

Director, Department of Public Utilities and Steven Sherrard, Director, Division of Environmental Health, Garrett County Health Department was in attendance for this session. The public sewer connection issue that Mr. Bradley presented has been satisfied by Environmental Health and no further action by the Board or County departments/offices is required at this time.

9. The Board of County Commissioners conducted a **Public Hearing** to receive public commentary on the proposed re-adoption of the County's Revised Erosion and Sediment Control Ordinance.

Public commentary was presented, addressed, and answered by staff from the Department of Planning and Land Development and Soil Conservation District. The Board, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, closed the **Public Hearing**. Commissioner Crawford entered a motion to approve the execution an official Ordinance. There was second to the motion. Chairman Gatto then entered a motion to hold the open commentary record open for a 2 week period with official action to be taken on February 19, 2013. The vote on this motion did not receive support for approval. Commissioner Raley then seconded the first motion made by Commissioner Crawford which was then made unanimous by Chairman Gatto. The Board executed the official Ordinance for this purpose. This Ordinance will be recorded in the Circuit Clerk's Office and is also on file in the Office of the Board of County Commissioners.

10. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the Board's meeting and committee schedule for the forthcoming weeks.
11. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Sessions for January 22 and 29, 2013 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Gatto, which was seconded and carried by Chairman Raley, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters. The same motion ended the Executive Session.

There will be public disclosure of the matters discussed on this date.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of administrative, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.
2. The Board of County Commissioners met with representatives from the Maryland State Highway Administration to discuss the US 219 Retaining Wall Project at Deep Creek Lake. Jay Moyer, General Superintendent, County Roads Department was also in attendance. Impacts to Fox Den Road which is a County road was part of the retaining wall project discussion. Questions included time of day to complete construction and inconvenience to property owners, tourists, and general public. Also discussed was the Welcome Center on Interstate 68 at Friendsville. State Highway Administration stated that they were committed to work with the County on proceeding with a plan to re-open the Center prior to the summer vacation months.

Commissioner Crawford mentioned possible coordination with the State Highway Administration and Deep Creek 2014.

3. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Crawford, and made unanimous by Chairman Gatto, appointed the following persons to the

Region I EMS Advisory Council. Official letters of appointment will be sent to each appointee under the signature of Chairman Gatto.

- a) Jeff Hinebaugh, (re-appointment)
- b) Cheryl Rexrode, (re-appointment)
- c) Diane Lee, , (re-appointment)
- d) Kenny Collins

4. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Crawford, and made unanimous by Chairman Gatto, approved an appropriation of \$100 to the Northern Garrett High School and Southern Garrett High School After Prom Committees.

The Board of County Commissioners attended the Maryland Association of Counties Annual Western Maryland Legislative dinner in Annapolis.

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Robert G. Gatto, Chairman
Board of County Commissioners

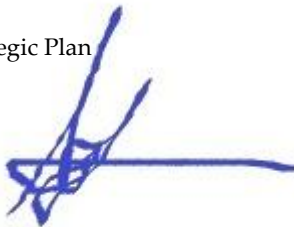
Date

**Garrett County Board of County Commissioners
Public Session**

9 a.m., February 5, 2013

Presentation Points:

- On Target with the Budget
 - Meet with Joe Schroyer and Scott Weeks today to continue to monitor expenditures, both past and anticipated, through June 30th, the end of the county's fiscal year.
- Meeting with officials from Wisp Relative to an Updated Definitive Agreement
 - Easements & Licenses
 - Roads
 - Parking
 - Use of ASCI Pond related to Snowmaking
 - Concessions
 - Vending
- Continued Investigation about the Installment of a Giant Swing Attraction
 - Spoken with DLLR about permit
 - In contact with vendors about installation perimeters
 - In contact with local agents for getting 2 ft diameter x 8 ft deep holes dug for swing superstructure
- Meeting with staff of Deep Creek 2014 as it relates to ASCI infrastructure
 - Course Modifications
 - Amphitheater
 - Pavilion
 - Bridges
 - Electricity to the Island
- Refurbished Rafts Ready for Pick UP
 - 20 ASCI Rafts, @ \$3,000 new, refurbished for \$300 each
- Group Sales Packets Sent
 - Scouting Groups
 - Religious Groups
 - Corporate Groups
- Advertising/Marketing Campaign Underway
 - State Park Guide
 - Vacation Guide
 - Reinstating Visitor Questionnaire
- Continuing Work on 3-Year ASCI Strategic Plan



Garrett County Airport Update

2/5/13

1. 2012 Yearly Totals.

- Total Sales, \$246,045.71, Increase of 26% over 2011 sales.
- Avgas Sales
- Jet A Sales
- Avgas and Jet A combined sales, Increase of 31% over 2011 sales.
- Hangar Rent Income, Increase of 14% over 2011 sales.

2. FEMA Claims, Super Storm Sandy.

- Two claims.
- Emergency Action claim \$1993.80.
- Airport and Equipment claim \$1508.16.
- Only receive 75% of each claim.

3. Garrett County Airport was inspected by Maryland Aviation Administration.

- August 2012.
- No Faults.

4. AWOS Annual Inspection. (Automated Weather Observation Station).

- Inspected by Roger Wray, of the Federal Aviation Administration on 10/12/2012.
- No Faults. AWOS service contact bid renewal March 2013.

5. Timber removal.

- Red Rock.
- Extension on Timber till April 30, 2013.

6. Garrett County Fly-In. (Wings and Wheels)

- August 17, 2013.

7. Federal Aviation Administration Grant. (In progress)

- P.O.C. Thomas Pricilla.
- Must turn-in the SOW (Scope of Work) and Airport Capital Improvement Plan before March 31, 2013.

GARRETT COUNTY ELECTED AND APPOINTED OFFICIALS SALARY HISTORY

OFFICE	1998	2002	2006	2010	2014 APPROVED
Board of County Commissioners	28,000	30,000	32,500	32,500	32,500
Sheriff	50,000	60,000	75,000	75,000	85,000
Board of Education Members	3,800	3,800	4,000	4,000	4,000
Judges of the Orphans Court					
Chief Judge	2,000	2,000	4,500	* 4,500	4,500
Judge	1,800	1,800	4,200	* 4,200	4,200
Board of Election Supervisors					**
President	2,800	2,800	2,800	2,800	3,300
Member	2,500	2,500	2,500	2,500	3,000
Alternate	1,400	2,200	2,200	2,200	3,000
Liquor Board Members	2,000	2,500	2,500	2,500	2,500

* Prior to 2006 there was a \$40 per meeting stipend

** Logic and testing stipend in addition to salary