

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
January 5, 2015

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh, Jr.
Commissioner S. Larry Tichnell

County Administrator R. Lamont Pagenhardt

Prior to the Call to Order of the Public Session the Board of County Commissioners, on a motion by Commissioner Hinebaugh which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, moved into Executive Session under Section 10-508 of the Maryland Open Meetings Law on this date to discuss proprietary matters with County Government department heads and senior staff. The same motion ended the Executive Session.

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting agenda. Mr. Pagenhardt indicated there were no additions or deletions to the Public Meeting Agenda for January 5, 2015. The Board of County Commissioners, on a motion by Commissioner Hinebaugh which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for January 5, 2015.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes for December 9, 2014, Administrative Session for December 15, 2014, Executive Session for December 15, 2014, and Administrative Session for January 2, 2015.
3. The Board of County Commissioners presented their Vision, Future Objectives, and Overarching Goals. These Goals are attached to these Public Meeting Minutes as **EXHIBIT 1**. Each Commissioner made comments and explained their individual and Board opinion.
4. The Board of County Commissioners, on a motion by Chairman Edwards, which was seconded by Commissioner Hinebaugh, and made unanimous by Commissioner Tichnell, agreed to increase the fiscal year tax differential settlement to the 6 municipalities that do not have a long term agreement. (The Mayor and Town Council of Oakland and the Mayor and Town Council of Mountain Lake Park currently have agreements in place with the Board of County Commissioners).
 - The Board of County Commissioners will increase the appropriation for all County Municipal Governments that receive a fiscal year payment in lieu of a tax differential agreement settlement.
 - Fiscal Year 2016 funding for these 6 municipalities will be increased to \$25,000. Current appropriation is \$15,000.

- These 6 municipalities will receive 50% of the increase of \$10,000 per fiscal year to be paid in Fiscal Year 2015.
5. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved a number of appointments and reappoints as noted on **EXHIBIT 2** of these public meeting minutes.

Official letters of appointment will be sent to all appointees under the signature of Chairman Edwards outlining the term of appointment.

6. Constituent Input and Public Commentary.

The Mayors of Mountain Lake Park (Britten Martin); Oakland (Margaret Jamison); and Deer Park (Donald Dawson) expressed their appreciation for the Board's financial commitment to the local municipalities.

7. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
8. In compliance with the Maryland Open Meetings Act under Section 10-509, a record of the Executive Session for December 15, 2014 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners. There will be no public disclosure of the topics discussed at this time.
9. The Board of County Commissioners, on a motion by Commissioner Hinebaugh which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, moved into Executive Session under Section 10-508 of the Maryland Open Meetings Law on this date to discuss economic development and financial matters. The same motion ended the Executive Session.
10. It is documented in these Public Meeting Minutes that Chairman Edwards had attained the Certificate of Completion virtual class entitled Maryland's Open Meetings Act. House Bill 139 approved by the Maryland General Assembly in 2013 mandated that the State of Maryland Open Meetings Law Compliance Board develop and offer an online training program on the requirements of the open meeting law to employees, officers, or members of the public body; requiring a public body to designate certain individuals to receive certain online training; requiring the public body to submit a list of individuals designated to receive online training to the Board; and requiring certain individuals to complete certain annual training generally relating to online training on the requirements of the Open Meetings Act.

A copy of Chairman Edwards Certificate is attached to these Public Meeting Minutes as **EXHIBIT 3** and is on file with the Office of the Board of County Commissioners.

ADMINISTRATIVE SESSION

Mr. Pagenhardt reviewed a number of administrative, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

Attest:

R. Lamont Pagenhardt,
County Administrator

Date

By Order of the Board,

Paul C. Edwards, Chairman
Board of County Commissioners

OVERARCHING GOALS

As we start our four year tenure as the Board of Garrett County Commissioners, and after a long campaign where each of us was fortunate to travel all over the county and talk to a wide array of citizens, we want to lay out our vision for the future and the goals we want to accomplish over the next four years. We realize these goals are broad; the specifics will work out as issues and opportunities present themselves. We will make decisions based on moving toward this mission and achieving the stated goals - and mandate our staff do the same. As a team, we are fortunate to share the same basic beliefs and pledge to work together to move the County forward. One of the questionnaires during the campaign asked how we will judge success four years from now; this statement aims to answer that question. In no particular order of importance, these are the measures by which we will assess our success:

1. **Hire a new county administrator.** This is the most specific goal we will list. Whereas Mr. Pagenhardt has already announced that, after a long and successful career, he is retiring at the end of his contract in June, we believe replacing him is the most important thing we will do during our time in office and will have a long term, direct, and hopefully positive impact on the county.
2. **Population growth.** We have not set a specific target, as we have not had the opportunity to meet with the individual towns and with the County Staff to discuss and develop specific goals, but we believe that growing the population is important to helping stabilize schools, attracting businesses, and growing the tax base. This will be a difficult task, and we need a discerning – and realistic – plan.
3. **Economic Development.** During the campaign, many citizens listed economic development as one of the biggest concerns facing our County. Our goal is to grow the tax base, increase the number of businesses in the county, and increase the number of jobs.
4. **Relationship building.** We will strive to improve internal and external communications and create a more cooperative and collaborative working relationship with local and state governments and boards, including the Board of Education. We also pledge to respect each others’ opinion and support the Board of Commissioner’s decisions at all times, even when one of us may disagree.
5. **Become more business friendly.** This is not the same as economic development. We will instruct our staff to always err on the side of business and the citizens, i.e. making it easier to obtain permits for things like home and business additions. Each of us believes that government should be here to help and make things easier, not more difficult. We will stress customer service to the department heads and employees. We also would like to have a stronger online presence to make it easier to conduct business with the County.
6. **Assist and become a stronger partner with the municipalities.** We believe that the towns provide a great opportunity to help with economic development, especially in retail, tourism, light manufacturing, and professional services. They also offer the best possibility for sustained population growth for full-time residents. This helps grow the tax base, provides more opportunities for our residents, and assists in stabilizing schools. The way we assist each town may vary depending on the uniqueness of their respective circumstances and individual goals.
7. **Timely decision making.** We pledge to work together to be decisive and make timely decisions. While we recognize and appreciate the importance of having as much information as possible before making a decision, we have a responsibility to act when appropriate and make timely decisions.

Board of Garrett County Commissioners Appointments
January 5, 2015

Community Action Committee- parallel with the term of the Board of County Commissioners

Beverly Beard
Lowell Bender
Linda Buckel
Wendy Sharpless
Jon Wynn

Drug Free Communities Coalition: 2 Year Terms

Appointments

Sandy Miller
Matthew Paugh
Traci Royce
Jackalynn Wolf

Reappointments

Alan Arnson, MD
Anna Bishop
Angie Brant
James Maddy
Les McDaniel
Kendra McLaughlin
Fred Polce
Madonna Pool
Brooke Schneider
Karl Schwalm, MD
Deborah Ward

Emergency Services Advisory Board: 2 Year Terms

Reappointments

Lou Battistella
Richard Carlson
John Frank
Paul Harman
Johnny Mayne
Alex Mellott
Edward McLellan
Wayne Tiemersma
George Vincent

Representing

General Public
Chief Committee
Public Safety & Emergency Management
Northern Garrett Rescue Squad
Southern Garrett Rescue Squad
Fire & Rescue Association
General Public
EMS Chief
General Public

Garrett County Local Emergency Planning Committee: 2 Year Terms

Member

Richard DeWitt
Duane Yoder
John Feather
Edward Wildesen
Patrick Hudnall
Jeffrey Hinebaugh

Alternate

Alicia Streets
Wayne Tiemersma
William Swift
Richard Shoemaker
Dale Hair

Agency

Department of Social Services
Community Action Committee
GC Fire & EMS
Garrett County Board of Education
Department of Public Works – Utilities Division
Garrett County Memorial Hospital

John Reginaldi	Kyle Overly	MD Emergency Management Agency (MEMA)
Anthony Crawford	Richard Cosner	State Highway Administration
Jay Moyer	Paul Harvey	Garrett County Roads Department
Mark Rodeheaver	Todd Weaver	Maryland State Police
Robert Corley	Mike Bittinger	Garrett County Sheriff's Department
Rodney Glotfelty	Craig Umbel	Garrett County Health Department
Duane Kitis		MD Emergency Medical Services
John Frank	Virginia Smith	GC Public Safety & Emergency Management
Kenneth Collins	Justin Orendorf	GC Department of Public Safety – Communications
Louis Battistella	Sonny Vincent	Emergency Services Board
Jim Hinebaugh		Board of County Commissioners
Joe Riley	Mike Friend	MD Department of Natural Resources
Nathaniel Watkins	Andrew Sauder	GC Government - DotCom
John Emerick	David Kline	Private Business
Shelly Menear	Doug Beitzel	Garrett College
Richard Carroll	Erica Carlson	MSP – Special Operations Division

Garrett County Memorial Hospital: parallel with the term of the Board of County Commissioners

	<u>APPOINTEE</u>	<u>DESIGNEE</u>
Paul Edwards	Bill Weissgerber	Jeanette Fitzwater
Jim Hinebaugh	Matthew Paugh	Rev. Scott Robinson
Larry Tichnell	Brian Boal	Meg Collins

Garrett County Trails: 3 Year Term

<u>Appointments</u>	<u>Representing</u>
JB Churchill	Garrett County Department of Planning & Land Management
Mike White	Garrett College Center for Adventure and Experiential Learning
Jim Hinebaugh	Garrett County Commissioner – Term of Office
Larry Tichnell	Garrett County Commissioner – Term of Office

<u>Reappointments</u>	<u>Representing</u>
Daryl Anthony	Maryland Park Service
David Cotton	Maryland Department of Planning
Wade Dorsey	Savage River Complex
Cindy Sharon	Garrett County Department of Economic Development
Barry Ritchie	State Highway Administration
Dave Ritchie	Garrett County Roads Department
Robert Stephens	Garrett County Health Department

Region I – Emergency Medical Services

John Frank

Ruth Enlow Library: 5 Year Terms

Rosie Cupler – Appointment
Wanda Guard – Reappointment

12/16/2014

Completion Certificate



Certificate of Completion

This is an official acknowledgement that

Paul C. Edwards

has completed the virtual class entitled

Maryland's Open Meetings Act

December 16, 2014

A handwritten signature in black ink, appearing to read "Robin Parker Cox".

**Robin Parker Cox, Director
University of Maryland**

A handwritten signature in black ink, appearing to read "Douglas Gansler".

**Douglas Gansler, Attorney General
State of Maryland**

http://www.igsr.umd.edu/VLC/OM/figsr_cert.php?d=Paul+C.+Edwards