

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**March 7, 2016**

**IN ATTENDANCE**

**Chairman Paul C. Edwards**  
**Commissioner James C. Hinebaugh, Jr.**  
**Commissioner S. Larry Tichnell**

**County Administrator Kevin G. Null**

**ADMINISTRATIVE SESSION**

The Administrative Session was open at 3:00 p.m.

1. Board Appointments – The following individuals were nominated by their respective Boards:
  - Garrett County Department of Social Services Advisory Board - Jessica Salinas -three (3) year term.
  - Garrett County Drug Free Communities Coalition - Carey Carrick and Karen Hershfeld – four (4) year terms.
  - Garrett County Mental Health Advisory Committee – Jessica Salinas, Stacy Wilson, Pam Hageman and Donna Rice. All four nominees’ are being appointed to fill unexpired terms and all terms will expire on June 30, 2017.
  - Garrett County Commission for Women - Traci Royce - Three (3) year term and a one (1) year extension for Ruth Umbel.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved all Board appointments.

2. Request from the Avilton Community Association for a real estate tax credit exemption as provided in Article 81, Section 9-C (j1).

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the real estate tax credit exemption for the Avilton Community Association for Fiscal Year 2017.

3. Request from Allen Friend and the Potomac Edison Company for a Right-of-Way across County owned property (Landfill) for the purpose of installation of electric poles and lines to Mr. Friend’s property.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the request for Right-of-Way.

4. Mr. Null reviewed a number of administrative, non-privileged, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

The Administrative Session was closed at 3:55 p.m.

## **CALL TO ORDER OF PUBLIC SESSION at 4:05 PM**

### **PRAYER & PLEDGE OF ALLEGIANCE**

### **PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Null indicated there were no additions or deletions to the Public Meeting Agenda. The Board of County Commissioners, by mutual consent, approved the Public Meeting Agenda for March 7, 2016.
2. The Board of County Commissioners, by consensus, approved the Public Meeting Minutes and the Executive Meeting Minutes for February 1, 2016.
3. Proclamation: National Social Work Month, Social Workers were presented with a Proclamation in recognition of National Social Work Month.
4. Resolution 2016 - 1: 2016 Garrett County Tax Sale Date and Time.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved and executed a Resolution setting the date, time, and location of the 2016 Tax Sale for Friday, June 10, 2016, at 10:00 AM, in the Board of County Commissioners Public Meeting Room.

5. Garrett County Department of Planning & Land Development-GIS Division
  - Resolution-Adoption of Roads. Adopt the following road name: Lakeside Village Lane, in McHenry.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the road name adoption.

6. Garrett County Purchasing Department – Bid Award: Prefabricated Bridge Bid #16-0128 – Dung Hill Road Bridge No. G-104.
  - Two (2) bids were received; Contech Engineered Solutions and Cameron Bridge Works, LLC. The apparent low bidder was Cameron Bridge Works, LLC. However, based on the review and analysis of the bids it was determined that Cameron Bridge Works specializes in pedestrian style bridges and has limited project experience with galvanized steel vehicular bridges with concrete decking.

The Purchasing Department recommends awarding the bid to Contech Engineered Solutions in the amount of \$183,640.00.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the award of the Prefabricated Bridge Bid #16-0128 – Dung Hill Road Bridge No. G-104 to Contech Engineered Solutions.

7. Garrett Transit Service-Annual Presentation
  - Gregan Crawford, Director of Transportation, presented an update on the operations of Garrett Transit Services.
  - Duane Yoder, President, Community Action Committee announced that Mr. Mark Rodeheaver, former Maryland State Police Barrack Commander, will be assuming the duties of Director of Transportation effective March 15, 2016.

8. Deep Creek Watershed Plan

- A Public Hearing on the Deep Creek Watershed Plan was held on January 28, 2016 at Garrett College. Seventeen (17) people spoke in favor of the Plan as presented and two (2) people requested amendments to the Plan regarding sediment removal.
- Forty-six (46) written comments were received, of which 43 supported adoption of the plan.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adopted the Deep Creek Watershed Plan.

9. Public Comment

- On adoption of the Deep Creek Watershed Plan – dredging should be a goal and not simply an objective.

10. In compliance with the Maryland Open Meetings Act under Section 10-509, a record of the Executive Session for February 1, 2016 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Tichnell which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, moved into Executive Session under Section 10-508 of the Maryland Open Meetings Law on this date at 4:40 PM to address economic development matters. The same motion ended the Executive Session at 5:05 PM.

There will be no public disclosure of the topics discussed at this time.

11. The Board of Garrett County Commissioners next scheduled Public Meeting will be Tuesday, March 15, 2016 at 4:00 p.m. with an Administrative Session scheduled at 3:00 p.m.

12. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:25 p.m.

**Attest:**

**By Order of the Board,**

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**Kevin G. Null**  
County Administrator

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**Paul C. Edwards**, Chairman  
Board of County Commissioners

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Date