

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**April 18, 2017**

**IN ATTENDANCE**

**Chairman Paul C. Edwards**  
**Commissioner James C. Hinebaugh, Jr.**  
**Commissioner S. Larry Tichnell**

**County Administrator Kevin G. Null**

**ADMINISTRATIVE SESSION**

The Administrative Session was open at 3:05 P.M.

1. Appointment – Garrett Regional Medical Center Board of Governors – Chairman Paul Edwards Appointee. Due to the resignation of William Weissgerber, recommendation to appoint James Bailey to fill the unexpired term. The Board of County Commissioners, on a motion by Commissioner Edwards, which was seconded by Commissioner Hinebaugh, and made unanimous by Commissioner Tichnell, approved the appointment of Mr. Bailey.
2. The Board of County Commissioners second meeting in May will be held at the Kitzmiller Town Hall on Monday, May 22, 2016 at 6:00 P.M.
3. Mr. Null reviewed several administrative and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

The Administrative Session was closed at 3:15 P.M.

**CALL TO ORDER OF PUBLIC SESSION at 4:05 PM**

**PRAYER & PLEDGE OF ALLEGIANCE** - Invocation by Pastor Kroll, Faith Evangelical Free Church

**PUBLIC SESSION**

1. Mr. Null indicated there were no additions or deletions to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for April 18, 2017.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of April 3, 2017.
3. Proclamation: Garrett County Humane Society – Prevention of Cruelty to Animals Month – April 2017.
4. Garrett County Purchasing Department presented the following for approval:

**RFP Award:** Stoploss, Prescription Drug, & Vision-RFP # 17-0220. Based upon an analysis and guidance from CBIZ, the Health Care Coalition is recommending the following contracts be awarded:

- A. Stoploss Insurance** - Five (5) bids were received. The Purchasing Department recommended awarding the contract to SunLife (Incumbent) in the amount of \$697,438. This represents a savings of 2% (\$13,580).
- B. Prescription Drugs** - Six (6) bids were received. The Purchasing Department recommended awarding the contract to CaremarkPCS Health LLC in the amount of \$2,502,000. This represents a savings of \$400,000 - due to deeper discounts and rebates.
- C. Vision** - Eight (8) bids were received. The Purchasing Department recommended awarding the contract to National Vision Administrators, LLC (Incumbent) in the amount of \$105,172. This represents a 10% increase, however, the rate is guaranteed for four (4) years.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the recommended awards of the Stoploss, Prescription Drug, and Vision contracts.

The Purchasing Department presented the following for approval, contingent on USDA concurrence:

**Contract Award:** Western Conveyance System Pumping Station 8-2A, Contract # 17-0309 - Eight (8) bids were received. The Purchasing Department recommended awarding the bid to Beitzel Corporation in the amount of \$783,758.57.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the contract for Beitzel Corporation.

- 5. Garrett County Department of Economic Development - Applicants for Appalachian Regional Commission (ARC) funded projects made presentations to the Board. The projects will be ranked and submitted to ARC for consideration of funding.

The following eight (8) projects were presented for the Appalachian Regional Commission Fiscal Year 2018 Project Requests:

- 1. Keyser's Ridge Water Infrastructure - Phase 2-ARC Funds \$500,00
- 2. America's Entrepreneurial Schools Designation for Pk-12-ARC Funds-\$50,000
- 3. Empowering Students to Achieve Through Arts & Entertainment – GLAF - ARC Funds \$10,000
- 4. Experiential Learning for Partners After School-Garrett College - ARC Funds \$5,531
- 5. Video Phone Communications System-Garrett Regional Medical Center - ARC funds \$181,919
- 6. Town of Accident Phase 2 WWTP Upgrade - ARC Funds \$439,000
- 7. Wildlife Viewing Area - Town of Friendsville - ARC Funds \$21,000
- 8. Primary Care Expansion-Mountain Laurel Medical Center - ARC Funds \$312,283.11

- 6. Public Commentary:

- ❖ Maryland Municipal League Convention is June 26, 2017 in Ocean City. The Governor and his staff will be in attendance.
- ❖ Question on status of economic impact study conducted related to the impact of fracking. Would the Board support a study focusing on tourism, jobs, and economic development? The Board indicated they would be willing to consider continuing with the study but would need to determine if existing funding from ARC could be used.

- ❖ Question on the status of the zoning ordinance amendment approved by the Garrett County Planning Commission that would ban fracking in the Deep Creek Lake zone. The current Zoning Ordinance is incompatible with state law and this should just be a house keeping issue. The Board indicated that they would review the issue with legal counsel and the Garrett County Planning & Land Management.
- ❖ The Mayor of Friendsville thanked the Board for its support of the Towns.

7. The Board of Garrett County Commissioners next scheduled Public Meeting will be Monday, May 1, 2017 at 4:00 p.m. at the Public Meeting Room, Garrett County Courthouse.

**ADJOURNMENT:** The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 5:37 P.M.

**Attest:**

**By Order of the Board,**

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Kevin G. Null  
County Administrator

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Paul C. Edwards, Chairman  
Board of County Commissioners

## ARC Preliminary Project Form

<b>Project Name:</b>	Keyser's Ridge Water Infrastructure - Phase 2		
<b>Applicant:</b>	Board of County Commissioners	<b>County:</b>	Garrett
<b>Contact Person:</b>	Alex McCoy		
<b>Email Address:</b>	amccoy@garrettcounty.org	<b>Phone:</b>	301-334-1991

**Project Description:**

Necessary to make operational the "Keyser's Ridge Water Infrastructure - Phase 1" project, constructing a source water treatment plant this year at the Keyser's Ridge Business Park, a Maryland Priority Funding Area (PFA), is this request for the "Keyser's Ridge Water Infrastructure - Phase 2" project, constructing a water storage tank, to meet supply and pressure needs of existing households and businesses, as well as businesses to be located within the business park.

A petition was received from residents and businesses stating, "...the water pressure is not only insufficient, but inconsistent—sometimes leaving us without water or only a trickle for various periods of time." Currently Keyser's Ridge is dependent upon the "Green Well Supply" of the Town of Grantsville, the only service area identified as having a negative production capacity, as referenced on page 3-38 (file page 96), and also specifically listed under "Immediate Priorities for Water Development" on page 3-41 (file page 99) of the MDE-approved Garrett County Water and Sewerage Master Plan. This second and final phase of the Keyser's Ridge Water Infrastructure will utilize Puzzley Run wells, following years of required stream monitoring, freeing up capacity of the "Green Well Supply" in the Town of Grantsville, alleviating its current negative production capacity.

In addition to the Garrett County Water and Sewerage Master Plan, this project aligns with the Garrett County Economic Development Strategic Plan under Goal #1, "Infrastructure and Facilities: Garrett County invests in infrastructure (roads, electricity, telecommunication, water/sewer) and in community, business, and recreational facilities which facilitate sustainable growth," and Objective 7, "Monitor & maintain excellent water quality & quantity throughout the county, as referenced on pages 33 and 46. This project will also meet the goal, objective, and strategy of the Maryland Department of Planning and the Appalachian Regional Commission to "Invest in entrepreneurial and business development strategies that strengthen Appalachia's economy by providing the basic infrastructure to increase the number of marketable industrial sites."

With this project having already been reviewed and ranked sufficiently to receive funding through the Governor-approved FY18 State of Maryland budget, it is anticipated that MDE funding of \$344,000 will be awarded to this project subject to legislative approval this month of April.

This project is one of several projects recently awarded funding benefiting the KRBP, helping the Board of County Commissioners to achieve "site-ready status" for manufacturing and technology businesses. This project's proposed outcomes are significant job creation and leveraged private investment within three years of project completion.

<b>ARC Investment Goal:</b>	ARC Investment Goal 1: Economic Opportunities-Invest in entrepreneurial and business development st
<b>State Objective:</b>	State Objective 1.7: Increase the number of marketable industrial sites within all three counties including
<b>State Strategy</b>	State Strategy 1.7.1: Provide the basic infrastructure to new industrial sites and rehabilitate vacant indus
<b>Proposed Basic Agency (Construction Projects Only):</b>	Maryland Department of Housing & Community Development
<b>Proposed Funding Sources and Amounts:</b>	\$ 500,000 ARC \$ 344,000 MDE \$ 156,000 Local \$1,000,000 TOTAL

## ARC Preliminary Project Form

**Project Name:**

**Applicant:**  **County:**

**Contact Person:**

**Email Address:**  **Phone:**

**Project Description:**

Communities recognize entrepreneurship development as a critical component of a robust economic development strategy. The goal of this project is to build a strong entrepreneurial culture in PK-12 schools exposing every student to entrepreneurial mindsets and opportunities while, simultaneously, helping them become aware of the entrepreneurial career pathways available. The program accomplishes two things – cultivation of 21st century mindsets about work and entrepreneurship that allow students to realize non-traditional types of careers; and creation of a workforce pipeline comprised of young people who are flexible, adaptable and able to think and work in global, innovative ways, even in Rural Maryland.

The "every student, every year" concept will provide communities and their school districts with the tools and incentives needed to actively contribute to a culture of entrepreneurship. The program is comprised of three components:

**Information Resources:** Identification and aggregation of existing, successful best practice entrepreneurship education programs on an easy to use online platform. Such a platform is not currently available for use by educators or community leaders.

**Technical Assistance and Community Support:** Support for local communities and schools to start or expand entrepreneurship education programming. The involvement of local leaders – from the private sector, local elected officials, and local community colleges – will be essential to this effort.

**Incentives for Action:** Providing both a recognition award and a financial incentive for communities to pursue this strategy. In addition to a modest financial incentive, participating schools will receive a designation as America's Entrepreneurial Schools.

Two years ago, the America's Entrepreneurial Schools designation began in distressed ARC counties in West Virginia. This pilot program demonstrated such great success, that the expansion of the designation program will increase the number of educators and students exposed to entrepreneurial skills within two Rural counties in Maryland, Garrett and Allegany, creating a greater pool of young entrepreneurs in the state's rural areas. This proven program model provides outreach efforts and entrepreneurial resources to participating schools, including training, professional development, and enrichment activities to increase students' skills, knowledge, and interest in entrepreneurial careers and mindsets.

Students in the early grades are the most creative and innovative thinkers in the K-12 system. Middle school students are just beginning to plot a career path. High school students are capable of taking their first entrepreneurial steps. It is at the PK-12 level that entrepreneurship education should be delivered to every student.

**ARC Investment Goal:**

**State Objective:**

**State Strategy**

**Proposed Basic Agency (Construction Projects Only):**

**Proposed Funding Sources and Amounts:**

## ARC Preliminary Project Form

**Project Name:** Empowering Students to Achieve through Arts & Entertainment

**Applicant:** Garrett Lakes Arts Festival (GLAF)      **County:** Garrett

**Contact Person:** Mary Callis, Executive Director

**Email Address:** glaf@artsandentertainment.org      **Phone:** 301.387.3082

**Project Description:**

The Program and the Education Committees of the Garrett Lakes Arts Festival (GLAF) work with the Garrett County Board of Education and Arts Educators to bring performances to Garrett County that will enhance the Maryland State Fine Arts Curricula. The performances are held at Garrett College in cooperation of the college. The President of Garrett College and GLAF work closely together to bring higher education goals into the sights of secondary education students in Garrett County through these arts presentations. This experience also help students view the arts as a possible career.

In addition to bringing higher education into the students sights as a possibility for a future in Arts, the project will assist Garrett County municipalities in their efforts to encourage the reuse of their downtown areas, both stimulating smart growth and neighborhood conservation, while encouraging youth to pursue careers in arts industry and establishing themselves as entrepreneurs in Garrett County's central business districts. The Town of Grantsville in Garrett County, Maryland recently achieved a designation for an Arts & Entertainment District. The Town of Oakland in Garrett County, Maryland is currently working to achieve a designation for an Arts & Entertainment District.

GLAF, through its Executive Director, has worked with the Maryland State Department of Education Fine Arts Advisory Panel to understand the depth and breadth of the importance of arts education in Maryland's public school curriculum. GLAF, as a partner, with local school management has created this project to enhance and fill gaps in the school arts programming.

**ARC Investment Goal:** ARC Investment Goal 2: Ready Workforce-Increase the education, knowledge, skills, and health of resid

**State Objective:** State Objective 2.4: Appalachian high school students will have access to both school-to-work and posts

**State Strategy** State Strategy 2.4.2: Work to create programs directed toward postsecondary access and success

**Proposed Basic Agency (Construction Projects Only):** n/a

**Proposed Funding Sources and Amounts:** \$7,000 MD State Arts Council  
\$3,000 GLAF Ticket Sale Revenue  
\$10,000 ARC  
\$20,000 TOTAL

## ARC Preliminary Project Form

**Project Name:**

**Applicant:**  **County:**

**Contact Person:**

**Email Address:**  **Phone:**

**Project Description:**

The Adventure Sports Institute of Garrett College has entered into a partnerships with the Garrett County Health Department, Garrett County Public Schools, and Garrett County Community Action Committee, Inc., to create an after school environment for academic success and wellness to students in Grades 3 through 8 participating in its Partners After School (PAS) programs. The PAS includes activities for homework assistance, service learning opportunities, mentoring, health improvement messages, snacks, and field trips, to include recreational opportunities focused on experiential learning, environmental stewardship, and community service. The PAS also improves student family involvement and academic performance, and reduces the risk of the use and/or abuse of alcohol, tobacco, and other drugs (ATOD), all contributing towards improving access to post-secondary education and economic prosperity.

The PAS project and its association with Garrett College's Adventuresports Institute will engage 75 students per year for three years totaling 225 student engagements. The Adventuresports Institute of Garrett College specifically has the need to purchase properly sized equipment, including youth bicycles and GPS/geocaching units to utilize guided biking, hiking, team building, geocaching and natural history learning activities; youth sized personal flotation devices (PFD'S) to expand safe and proper boating practices; and for equipment that allows us to convey a sense of community service by practicing good environmental stewardship.

Statistics have shown that the benefits of physical exercise through outdoor recreation promote better health for youth that promote happier moods, better sleep quality, improved concentration and creativity, reduce stress and anxiety, and maintain mental fitness. (Sources: American Psychological Association [www.apa.org/helpcenter/exercise-stress.aspx](http://www.apa.org/helpcenter/exercise-stress.aspx))

**ARC Investment Goal:**

**State Objective:**

**State Strategy**

**Proposed Basic Agency (Construction Projects Only):**

**Proposed Funding Sources and Amounts:**

\$5,531.00	ARC
\$4,531.00	Garrett County Behavioral Health Authority/LMB
\$1,000.00	Adventuresports Institute Garrett College
\$11,062.00	TOTAL

## ARC Preliminary Project Form

<b>Project Name:</b>	Video Phone Communications System		
<b>Applicant:</b>	Garrett Regional Medical Center	<b>County:</b>	Garrett
<b>Contact Person:</b>	Kimi-Scott McGreevy		
<b>Email Address:</b>	kmcgreevy@gcmh.com	<b>Phone:</b>	301-533-4356

**Project Description:**

In order to continue to administer state-of-the-art, quality care, GRMC needs to upgrade its antiquated phone system with a new technology-based system that will allow its medical and administrative staff to video conference in real time with professionals from other medical facilities, chiefly West Virginia University Medicine, its formal affiliate. The hospital wishes to purchase a system that will provide each phone in the hospital its own IP address. This will allow medical consultations to take place in real time using the medical professionals' video phone or their PC. The phones provided management and medical staff members will be equipped with video capabilities and will include headsets to allow staff to use either the video phone or their PC. (NOTE: phones in patient rooms and phones used by support personnel will not be video equipped.) Currently, medical and management staff cannot conduct video consults in real time within their offices. Providing real time capability enhances the ability of staff to incorporate advanced medical practices and procedures into individual patient protocols while protecting patient confidentiality. It also allows management staff to participate in meetings in real time at WVU Medicine regarding development and implementation of policies and management decision making practices. Other improvements include support staff at the hospital's main number accessing staff members' calendars to determine if they are in a meeting, out of the building, etc., when screening incoming calls. The new system will allow the hospital's IT staff to track calls via the system's Call Accounting Software. Staff will be able to run reports on individual phone numbers calling into the hospital, tracking the staff receiving the calls and how many calls come in. Outgoing calls from individual hospital numbers can also be tracked and reported. Staff will be able to take their phone to other locations within the hospital while waiting for an important call. Handset phones will work anywhere, but so will traditional phones - with that individual staff member's correct number/IP address - when plugged into any hospital location.

<b>ARC Investment Goal:</b>	ARC Investment Goal 2: Ready Workforce-Increase the education, knowledge, skills, and health of resid
<b>State Objective:</b>	State Objective 2.1: Continued viability of health network as a regional medical center
<b>State Strategy</b>	State Strategy 2.1.1: Include the medical community in the development of modern telecommunications
<b>Proposed Basic Agency (Construction Projects Only):</b>	n/a
<b>Proposed Funding Sources and Amounts:</b>	\$181,919 ARC \$181,919 GRMC \$363,838 TOTAL



## ARC Preliminary Project Form

**Project Name:** Town of Accident Phase 2 Wastewater Treatment Plant Upgrade

**Applicant:** Mayor&TownCouncil ofTownofAccidentMD      **County:** Garrett

**Contact Person:** Robin Douglas, Garrett County Municipal Circuit Rider

**Email Address:** rdouglas1@gmail.com      **Phone:** 301-707-0309

**Project Description:**

The Mayor & Town Council of the Town of Accident, Maryland has a "Town of Accident Phase 2 Wastewater Treatment Plant Upgrade" project that encompasses the reconstruction of the current wastewater treatment plant in the Town of Accident. Phase 1 was completed for the rehabilitation of wastewater collection lines to reduce the Infiltration and Inflow (I&I) . This current project (phase 2) is urgent in that the current wastewater treatment plant has been under a Complaint and Consent Order by the Maryland Department of the Environment (MDE) since 2002 for exceeding discharge permit limits. The discharge limits have increased two times since that Order. Since that time, the town has attempted to complete this project and lift the consent order. Currently there is a sizable existing USDA loan on the system.

At the present time, there is a loan commitment of \$770,000 and a grant commitment of \$996,000 totaling \$1.766 million from the United States Department of Agriculture (USDA) Rural Development (RD). Also committed towards the project is an additional grant of \$1.5 million from MDE's Enhanced Nutrient Reduction (ENR)/Biological Nutrient Removal (BNR) programs funded by the Maryland Chesapeake Bay Restoration Fund (BRF). The Town of Accident is anticipating being awarded \$800,000 from the Maryland Department of Housing & Community Development (DHCD) through its Community Development Block Grant (CDBG) program.

In addition to this project meeting goals of the Appalachian Regional Commission and the Maryland Department of Planning, with its state strategy to develop and improve wastewater systems to ensure the proper disposal of waste, the Town of Accident's Community Legacy Strategic Plan references this sewer project on page 15 stating, "The community's largest current public works project is the upgrade of the sewer system," as well as on page 16, listing its "sewer system" as a weakness. Page 5 of its Comprehensive Plan references this project, as well, stating, "Rehabilitation of the system is underway as is expected to bring the plant into accepted parameters of its treatment capacity. While some I&I will inevitably remain in the system, repairs are anticipated to reduce I&I by 83%," and "Garrett County and the Town of Accident are working together to secure funding to increase WWTP capacity." Completion of this project will meet a critical objective of the Town's current Strategic Plan and its Comprehensive Plan.

The outcomes to the completion of this project include lifting of the consent order by MDE, enhanced and expanded wastewater treatment capabilities and capacity to the town's 134 households and businesses. The project design would provide state-of-the-art wastewater treatment for decades to come.

**ARC Investment Goal:** ARC Investment Goal 3: Critical Infrastructure-Invest in critical infrastructure-especially broadband, trans

**State Objective:** State Objective 3.6: Improve and Develop modern water and wastewater systems

**State Strategy** State Strategy 3.6.3: Develop and improve wastewater systems to ensure the proper disposal of waste

**Proposed Basic Agency (Construction Projects Only):** USDA

**Proposed Funding Sources and Amounts:**

\$ 439,000	ARC
\$ 1,766,000	USDA
\$ 1,500,000	MDE
\$ 800,000	CDBG
\$ 4,505,000	TOTAL

## ARC Preliminary Project Form

**Project Name:** Wildlife Viewing Area

**Applicant:** Mayor and Town Council of Friendsville      **County:** Garrett

**Contact Person:** Peggy Jamison, Garrett County Circuit Rider

**Email Address:** pjamison@garrettcac.org      **Phone:** 301-334-9431

**Project Description:**

The project proposes the construction of a platform on the Kendall Trail in Friendsville. The proposed location is property owned by the MD State Highway Administration adjacent to the Wild and Scenic Corridor. The proposed viewing platform would look out on a pond/wetland area that is a rich habitat for a variety of species. The species include wood ducks, pileated woodpeckers, muskrats, turtles, snakes, hawks and a wide variety of seasonal and resident song birds and waterfowl. This attraction would create a nice amenity to the Kendall Trail that will be easily accessible to seniors and families with small children . It will create a nice space for persons to birdwatch and learn about wetlands and native plants and animals via several interpretive panels.

**ARC Investment Goal:** ARC Investment Goal 4: Natural and Cultural Assets-Strengthen Appalachia's community and economic

**State Objective:** State Objective 4.1: Increase employment and sales in the travel and heritage tourism industry, particula

**State Strategy** State Strategy 4.1.2: Support the development of heritage tourism products linked to state and national b

**Proposed Basic Agency  
(Construction Projects  
Only):** State Highway Administration

**Proposed Funding Sources and Amounts:**

\$ 21,000.00	ARC
\$ 23,000.00	SHA Recreational Trails Program
\$ 2,000.00	Town of Friendsville
\$ 46,000.00	TOTAL

## ARC Preliminary Project Form

**Project Name:**

**Applicant:**  **County:**

**Contact Person:**

**Email Address:**  **Phone:**

**Project Description:**

Established in 2006, Mountain Laurel Medical Center (MLMC), also known as Western Maryland Health Care Corp, is a small HRSA funded Federally Qualified Health Center located in the town of Oakland in Garrett County Maryland. In response to community request and need, MLMC opened a second delivery site in Grantsville, Maryland, in December 2014. Both locations of Mountain Laurel are recognized as a National Committee on Quality Assurance (NCQA) Patient Centered Medical Home (PCMH). Mountain Laurel offers a sliding fee scale to patients under 200% of FPL which is clearly displayed for all patients. Mountain Laurel provider staff consists of five physicians including a full time physician who also serves as the Chief Medical Officer, two full time physicians and a part time physician, and a part time contracted physician. In addition the provider staff consists of two nurse practitioners, two physician assistants, two licensed clinical social workers, one contracted dentist, and three contracted psychiatrists for telemedicine. Mountain Laurel offers expanded office hours in both locations beginning at 7:30 each morning Monday through Friday to increase access. In addition Mountain Laurel offers evening hours to 7:00 PM in both locations. Mountain Laurel provides after-hours call coverage 24 hours per day allowing patients to access a provider directly.

Mountain Laurel intends to submit a proposal addressing the category of "Ready Workforce" to increase the education, knowledge, skills and health of residents to work and succeed in Appalachia. Mountain Laurel will serve the community through the development of a modern telecommunications network. MLMC will be requesting \$312,283.11 in equipment to support the expansion of primary and integrated behavioral services in their existing Oakland location. A financial match has been retained by MLMC in the same amount to demonstrate the organization's commitment to this project.

MLMC will begin a project to expand their existing building located at 1027 Memorial Drive in Oakland, Maryland in 2017. The additional floor space will allow MLMC to recruit additional providers and support staff to carry out direct primary care and integrated behavioral health services on-site and through telemedicine. MLMC is currently utilizing its existing square footage at full capacity. Increasing access to primary care through the recruitment of 2.0 provider FTEs will also increase access to our other established programs: integrated behavioral health services, dental services, and chronic care services. MLMC proposes that this funding opportunity will support the equipment costs for startup of this expansion project.

As a Community Health Center, Mountain Laurel is prepared to address the needs of all area residents whether insured, newly insured, or uninsured. Practicing under the PCMH model of care since 2011, MLMC recognizes the need and importance of incorporating chronic care within the patient centered care model, specifically targeting those uninsured individuals in the community with multiple chronic diseases and behavioral health conditions. MLMC will offer fully integrated chronic care services including but not limited to Chronic Care Management, Transitional Care Management, Diabetic Self-Management Education and TelePsychiatry.

**ARC Investment Goal:**

**State Objective:**

**State Strategy**

**Proposed Basic Agency (Construction Projects Only):**

**Proposed Funding Sources and Amounts:**

\$312,283.11	ARC
\$312,283.11	MLMC (Applicant)
\$624,566.22	TOTAL

**GARRETT COUNTY  
PURCHASING DEPARTMENT**

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(301) 334-5003  
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E-Mail [purchasing@garrettcountry.org](mailto:purchasing@garrettcountry.org)



**Brian E. Bowers, CPPB**  
Purchasing Agent

**Charles W. Junkins, CPPB**  
Assistant Purchasing Agent

**Susan M. Wolf**  
Administrative Assistant II

## Memorandum

**To:** The Board of County Commissioners

**From:** Brian Bowers, CPPB *BB*  
Purchasing Agent

**Date:** April 18, 2017

**Re:** Recommendation for Award RFP #17-0220  
Stoploss, Prescription Drug and Vision Insurance

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The Stoploss, Prescription Drug and Vision Insurance RFP #17-0220 was advertised for two (2) weeks in the Republican newspaper, as well as other sources, and due at 2:00 P.M. (local time) on February 20, 2017. RFP packages were received by the following number of insurance carriers based on the type of insurance: Stoploss – 5; Prescription Drug – 6; and Vision – 8.

CBIZ analyzed the RFPs on behalf of the Garrett County Health Care Coalition. Based on this analysis and guidance from CBIZ, the coalition is recommending awarding contracts to the following carriers:

**Stoploss Insurance - \$250,000 Level**

SunLife (Incumbent)  
One Sun Life Park  
Wellesley Hills, MA 02481

FY 2018 Premium: Approximately \$697,438 (Based on number of user and classifications) Rates are as follows:  
Individual Specific Rate: \$26.21  
Family Specific Rate: \$67.07  
Aggregate Rate: \$2.45