



EMERGENCY SERVICES BOARD MINUTES

February 15, 2018

MEMBERS IN ATTENDANCE:

Lou Battistella, General Public
Edward McLellan, General Public
John Frank, Director, ES
Sonny Vincent, General Public
Wayne Tiemersma, Emergency Medical Service
Richard Carlson, Chief's Committee
Alex Mellott, Fire & Rescue Association

GUESTS:

Shelia Mahaffey, Secretary
Kevin Null, County Administrator
Dwayne Kitis, MIEMSS

CALL TO ORDER

This Meeting was called to order at 4:00 p.m. by Chairman Battistella.

APPROVAL OF MINUTES

The minutes of the Regular Meeting for November 16, 2017 meeting were distributed for review and comment via e-mail prior to the meeting. Wayne Tiemersma made a motion to accept the minutes. Alex Mellott seconded the motion and the motion carried unanimously.

ELECTION OF EMERGENCY SERVICES CHAIRMAN

A motion for Lou Battistella to remain Emergency Services Board Chairman was made by Edward McLellan, Sonny Vincent seconded the motion and the motion carried unanimously.

REPORTS

- **Emergency Services Clubs**
 - Northern and Southern clubs still maintain twenty-four (24) students in each club.
 - EMS and LE topics are currently being completed; Fire Operations will be introduced as the weather improves. Classes are going well.
 - Letters to County Commissioners requesting designated funds are forthcoming.
 - The annual field trip is not planned; looking into more regional options.

- **MIEMSS Report**
 - Miltenberger Emergency Services Seminar is scheduled for March 9 and 10, 2018 at the Rocky Gap Casino Resort.
 - Background Checks - a recommendation was made that all fire departments and rescue squads check their "Bylaws" regarding background checks on members and potential members. Mr. Battistella will compose a letter on behalf of the ESB on this matter to the County Commissioners to suggest the County Commissioners prepare a letter to distribute to all fire departments and rescue squads.

- **Director of Emergency Services Report**
 - **Emergency Operations Center**
Garrett County requested a modified design specification package from the architect using a budget of \$1.5 million.
 - **Sheltering Trailers**
With the addition of the second shelter response trailer that will serve up to 100 people, this will allow for both a northern and southern area shelter response trailer deployment capable of serving 200 people. An MOU was drafted detailing agreement between GC Public schools and the Garrett County Commissioners. Main shelters within GC are Northern High School and Middle School; Southern High School and Middle School. Garrett College CARD is a state approved shelter with the state to provide the facility with a back-up generator.

- **Mobile Radios**
Fourteen (14) Motorola mobile and fourteen (14) Motorola portable radios were purchased with an SHSP Regional Grant and distributed to all local fire departments and both rescue squads.
- **Accountability Tags**
The GC IT Department is working on the IT component for the Accountability Tags to make sure it is secure.
- **Active Shooter Response Planning**
 - The Active Shooter Response Plan was included into the Emergency Operations Plan when the plan was adopted by The Board of Commissioners.
 - At the February 27, 2018 Active Shooter Meeting will discuss a table top exercise and drill.
- **Opioid Crisis**
 - The GC sheriff's office reported eighty-eight (88) that were drug related; GC had 7 overdoses with 3 being opioid, the remaining cases were any other drug (except heroin) related overdoses. GC EMS administered Narcan 39 times in 2017.
 - Garrett County has a program in place, which includes two committees, Opioid (meets monthly) and the Drug Overdose Committee (meets quarterly).
- **Hazard Mitigation Plan Update**
 - EM staff plan to present information on the hazard mitigation plan update process at the next municipal mayors meeting. This will serve as an outreach opportunity and will be documented within the plan update.
 - Hazmat team members participated in a gas meter detection training using new gas mask equipment purchased by LEPC hazmat grant funding. There have been approximately 10 – 15 hazmat responses in GC, either fuel spill or gas leak related.
- **National Weather Service**
The National Weather Service approved Garrett County as a Storm Ready community. A presentation was given to the County Commissioners in December 2017. Garrett County now has weather stations at all three County Roads Garage locations as well as the following locations; Route 40 Elementary, Friendsville Elementary, Southern and Northern High Schools.
- **ICS 300/400 Training**
ICS 300 / 400 training is scheduled for April 26 - 27, 2018 (ICS 300) from 9:00 am – 4:30 pm and April 30 – May 1, 2018 (ICS 400) from 9:00 am – 4:30 pm at the Garrett College Training Center. No confirmation on funding yet.
- **Workers Compensation Fire/EMS Companies**
A committee is to be formed at the association level to review. Approximate cost is \$150k to \$200k per year.
- **Chief's Report – Emergency Medical Services**
 - **Emergency Medical Services**
 - Wayne Tiemersma distributed a packet summarizing the response data (response time, delayed calls, failed responses, and secondary response) for all the stations and explained the data presented.
 - GCES has a total of thirty-six (36) providers. In the process of posting for additional part-time ALS personnel. There is a decrease of ALS providers throughout the state and are indications BLS providers will be next.
 - Interfacility transports are an issue for both Garrett and Allegany County Emergency Services. GCES responded to three (3) requests this past weekend. GCES in consultations with GMT, VMT, MEIMSS and GCES to control this problem both long and short term.
 - Aviation Issues in Garrett County have been minimal and immediately identified. Region Council continues to monitor this process.

- The House of Worship (HOW) Initiative completed a proposed Emergency Action Plan and is at the beginning stages of reaching out to (HOW) partners within the county.
- CGES providing a limited amount of Driver services to SGCRS as are requested.
- Medic assist calls to Preston and Tucker Counties have notably increased. GCES is monitoring this situation.
- GCES is requesting SGCRS place Station 11 as second due in the Oakland area. Garrett County should use Out of State Mutual Aid companies only when a quicker response time is provided if Garrett County units are not available.
- Training
 - Four Garrett County providers attended a CONTOMS course, one part-time employee will be attending CONTOMS in the fall
 - Twelve providers will be attending the TCCC class at the Miltenberger Conference
 - Strike Team Leader/Division Group Leader a grant funded training is scheduled for April 9 – 13, 2018

2018 MEETING SCHEDULE

- The 2018 Emergency Services Board meeting schedule is:
May 17, 2018, August 16, 2018 and November 15, 2018
 Special meetings may be scheduled if deemed necessary by the Board.

NEXT MEETING:

The next meeting of the Emergency Services Board is scheduled for **May 17, 2018 at 4:00 p.m.** With no other business, the meeting adjourned at 5:30 p.m. on a motion by Alex Mellott, which was seconded by Sonny Vincent and carried unanimously.

MINUTES APPROVED BY: _____ **DATE:** _____

Lou Battistella
 Chairman